

**OGDENSBURG BOROUGH BOARD OF EDUCATION**  
**Minutes: April 2, 2019**

The Special Session of the Ogdensburg Board of Education is called to order at 6:31 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

**ROLL CALL:**

AYE: Ms. Corban, Ms. Donegan, Ms. Dolan, Mr. Donegan, Ms. Gough, Ms. Walsh, Mr. Conklin

ABSENT:

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

**PRESENTATIONS:**

N/A

**OPEN SESSION #1**

Ms. Cooke: discussed the school calendar and placement of snow days.

Mr. Gough: Thanks the school for the caring award received by C.G.

**COMMITTEE REPORTS/DISCUSSIONS**

**Board Business:**

Board members, please check your email for any correspondence from "[School.Ethics@doe.nj.gov](mailto:School.Ethics@doe.nj.gov)" - ethics forms / financial disclosures need to be completed this month. If you would like to check if your disclosure has already been filed for 2019, please see Mr. Rennie before the end of the meeting. Superintendent Evaluation Tool is open.

**Personnel/Program:**

**Negotiations:**

There have been two meetings with the Union, next meeting is scheduled for 4.15.19

**Facilities/Finance:**

Budget is due no later than May 9th (we be discussed in more detail at the May 7th BOE meeting). Discussed roof repair, replacing sewage pump in preschool and LED lighting

**ADMINISTRATIVE REPORTS**

Drills for the previous month:

- 3/20/19 - Fire Drill, 10:30am
- 3/26/19 - Lockdown Drill, 1:30pm

HIB’s for the previous month: 0

Last day of school is tentatively scheduled for June 18th, with Graduation on June 17th

**CORRESPONDENCE**

N/A

**BOARD BUSINESS**

MOTION presented by Ms. Donegan and seconded by Mr. Donegan to approve:

**BB 01:** Approval of Minutes

- Regular Session Minutes of 3/5/19 meeting

**BB 02:** Approval of Minutes

- Special Session Minutes of 3/19/19 meeting

**BB 03** Adoption of 2019-2020 School Calendar

OGDENSBURG SCHOOL DISTRICT							
Month	2019-2020 CALENDAR				Student Days	Teacher Days	
Sept	2	Monday	Labor Day - School/District Closed				
Sept	3 & 4	Tues-Wed	Teacher - In service				

Sept	5	Thursday	First Day for Students (Early Dismissal)	18	20
Oct	14	Monday	School Closed - Teacher in service	22	23
Nov	7 & 8	Thur - Friday	School Closed - NJEA Conference		
Nov	27	Wednesday	Early Dismissal - Thanksgiving		
Nov	28 & 29	Thur-Friday	School/District Closed-Thanksgiving	17	17
Dec	20	Friday	Early Dismissal - Winter Recess		
Dec	23-31	Mon - Tuesday	School/District Closed - Winter Recess	15	15
Jan	1	Weds	School/District Closed - New Years		
Jan	2	Thursday	School/District reopens	22	22
Jan	20	Monday	Early Dismissal - MLK Day		
Feb	17	Monday	School Closed - Pres. Day	19	19
March				22	22
April	9	Thursday	Early Dismissal - Teacher Inservice		
April	10-17	Friday-Friday	School Closed/Spring Recess	16	16
May	25	Monday	School/District Closed - Memorial Day	20	20
June	12	Friday	Tentative Last Day	<u>10</u>	<u>10</u>
				181	184

AYE: Ms. Corban, Ms. Donegan, Ms. Dolan, Mr. Donegan, Ms. Gough (abstain BB 01), Ms. Walsh (abstain BB 02), Mr. Conklin (abstain BB 02)

ABSENT:

**PERSONNEL/PROGRAM**

MOTION presented by Ms. Dolan and seconded by Ms. Gough to approve:

**P/P – 37** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for March as presented on April 2, 2019 with Board options to affirm, reject or modify the report.

**P/P – 38** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2018/2019 school year

Position	Name	Stipend	Remarks
Pre-K Intervention & Referral Team Chair	Marisa Baeli	\$3,300	Paid as part of the PEEA grant

**P/P - 39** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Erin McMeen as a substitute teacher for the 2018-2019 school year at the rate of \$75.00 per day. To work on an as needed basis contingent upon criminal history background clearance as required pursuant to P.L.1986, c.116 (C.18A:6-7.1 et seq.)

**P/P - 40** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following substitute nurse for the 2018-2019 school year at the rate of \$150 per day (on an as needed basis): Erin McMeen

**P/P – 41** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following class trip(s):

Grade(s)/Class	Destination	Date(s)
Second Grade / Ms. Capriglione	Sussex County Municipal Utilities Authority	April 30, 2019

**P/P - 42** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Mr. Rennie to attend the “NJ Association of School Business Officials Annual Workshop” in Atlantic City, June 4-6. Total estimated cost: \$595.34.

**P/P -43** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Trevor Courtright as a substitute teacher for the 2018-2019 school year at the rate of \$75.00 per day. To work on an as needed basis contingent upon criminal history background clearance as required pursuant to P.L.1986, c.116 (C.18A:6-7.1 et seq.)

**P/P –44** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the submission into the Student Safety Data System for Sept 2018 - Jan 2019 (Attached).

**P/P -45** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Eric Gonzalez as a substitute teacher for the 2018-2019 school year at the rate

of \$75.00 per day. To work on an as needed basis contingent upon criminal history background clearance as required pursuant to P.L.1986, c.116 (C.18A:6-7.1 et seq.)

**P/P – 46** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Community Based Instruction (CBI) trips for the 2018/2019 School Year:

Grade/Class	Destination	Date
MD Class (Stagg)	Van Saun Park and Zoo (Paramus, NJ)	May 7, 2019

**P/P - 47** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Ms. Block to attend the “Tobacco Free / Don’t Get Vaped In” training for schools in Fairfield, NJ. Total estimated mileage reimbursement: \$19.84

**P/P - 48** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Extended School Year Program for Summer 2019:

**ESY 2019 Dates: July 1 to 25**

- Preschool (including those entering Kindergarten)- 8:30 to 12:00 (Monday through Thursday)
- MD program- 8:30 to 12:00 (Monday through Thursday)
- Grades K-4 (include students entering 5th grade)- 8:30 to 12:00 (Monday through Thursday)
- Grades 5-7- 9:00 to 11:00 (Tuesdays and Thursdays)

**P/P - 49** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Ms. Fierro to attend the “Mental Health Issues in the Classroom” in Forked River, NJ. Total estimated cost: \$90.00

**P/P - 50** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Karl Ludwig as a substitute teacher for the 2018-2019 school year at the rate of \$75.00 per day. To work on an as needed basis contingent upon criminal history background clearance as required pursuant to P.L.1986, c.116 (C.18A:6-7.1 et seq.)

AYE: Ms. Corban, Ms. Donegan, Ms. Dolan, Mr. Donegan, Ms. Gough, Ms. Walsh, Mr. Conklin  
 ABSENT:

## **FACILITIES/FINANCE**

MOTION presented by Mr. Donegan and seconded by Ms. Donegan to approve:

**F/F – 30** RESOLVED, that the Ogdensburg Board of Education approves the March 2019 Check Register for checks from 001191 through 014565 with March Payroll transfers of \$295,802.75 and accounts payable of \$134,268.02 for a total of \$430,070.77

**F/F –31** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23A-16.10, accepts that as of February 28, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10.

**F/F - 32** RESOLVED that the Ogdensburg Board of Education accepts the Board Secretary's and Treasurer's monthly financial reports for February 2018

**F/F – 33** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with N.J.A.C 6A:23A-16.10, line item transfers for the month of February 2019, to ensure that no line items are over-expended, and the Board acknowledges that this/these transfer(s) may increase / decrease the maximum dollar limit established as part of the budget process for various budget lines. (Attached)

**F/F – 34** RESOLVED, that the Ogdensburg Board of Education, approves to discard the following list of non-operative, non-functioning equipment: Fixed Asset #000386 (Dell 1320C printer)

**F/F - 35** RESOLVED, that the Ogdensburg Board of Education approves Certification of Implementation for school's Corrective Action Plan (CAP) year ending June 30, 2018. The CAP has been fully implemented and the board approves the submission of the Certification of Implementation (COI) (Attached)

**F/F - 36** RESOLVED, that the Ogdensburg Board of Education approves the District's participation in the joint transportation agreement that authorizes Sussex County Regional Cooperative to handle all transportation needs of Ogdensburg Elementary School with Hopatcong Board of Education as the Cooperative's LEA for the 2019/2020 school year.

AYE: Ms. Corban, Ms. Donegan, Ms. Dolan, Mr. Donegan, Ms. Gough, Ms. Walsh, Mr. Conklin

ABSENT:

**OPEN SESSION #2**

Mr. Gough asked about security updates regarding front of school.

Ms. Patete thanked everyone for their participation in Pi Day.

**EXECUTIVE SESSION - N/A**

**OTHER BOARD BUSINESS – N/A**

**ADJOURN**

MOTION presented by Ms. Donegan, and seconded by Ms. Dolan that the Ogdensburg Board of Education adjourn at 6:45 p.m.

AYE: Ms. Corban, Ms. Donegan, Ms. Dolan, Mr. Donegan, Ms. Gough, Ms. Walsh, Mr. Conklin

ABSENT:

Respectfully submitted,

Rich Rennie  
Board Secretary