

OGDENSBURG BOROUGH BOARD OF EDUCATION
Minutes: March 5, 2019

The Special Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan

ABSENT: Ms. Gough

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

PRESENTATIONS:

Honor Roll presentation

OPEN SESSION #1

N/A

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Governor's address is scheduled for March 5th. State Aid information should be made available 2 days after. Special Board meeting on 3/19. Board Ethics / Financial Form are due.

Personnel/Program: Committee met on 2/28 to review most recent Policy packet. Updated policies should be on April Agenda for first reading

Facilities/Finance: The committee met on 2/28 and reviewed preliminary budget information. The district should have additional information after the Governor's address next week. The school will need to have the roof repaired, and a few exterior doors replaced. That will be addressed using capital reserve in the 19-20 budget.

ADMINISTRATIVE REPORTS

The district had no HIB's reported for February. The district has its QSAC visit from the County office next Monday, thanks to Ms. Reeth for all of her hard work. Longer term, we will need to address issues with the roof. There is a Special Board meeting scheduled for March 19th.

CORRESPONDENCE

COR 01 - Letter from Ogdensburg Education Association to the OBBOE Negotiations Committee (Dated March 1, 2019).

BOARD BUSINESS

MOTION presented by Ms. Donegan and seconded by Mr. Conklin to approve:

BB 01: Approval of Minutes

- Regular Session Minutes of 2/5/19 meeting

BB 02: Approval of 18-19 District Goals:

- 1) Afford every Ogdensburg student the opportunity to develop intellectually, ethically, and personally to the fullest extent of his or her abilities.
- 2) Prepare Ogdensburg students to live and work in a rapidly changing technological world by fully infusing technology in curricula at all levels and in all subjects.
- 3) Enlist the support of parents and the Ogdensburg community in promoting high academic standards and in providing the resources necessary to meet those standards.

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan

ABSENT: Ms. Gough

PERSONNEL/PROGRAM

MOTION presented by Ms. Dolan and seconded by Ms. Donegan to approve:

P/P - 19 Second reading and adoption of District Policy & Regulation 2417 Student Response to Intervention Services

P/P – 20 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for February as presented on March 5, 2019 with Board options to affirm, reject or modify the report.

P/P – 21 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following paraprofessional staff members in positions which are represented by the Ogdensburg Education Association, for the 2018-2019 school year. Part time schedules to be determined, hire pending fingerprint/ background check clearance:

FIRST	LAST		STEP	SALARY	LONGEVITY	TOTAL SALARY
Jo Ann	Pappas	Cafeteria Aide	Hourly	\$14.93		

P/P – 22 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at Coaching Through the Developmentally Appropriate Lens, Trenton NJ (3/15/19) for Marisa Baeli. Total estimated cost of the workshop and travel: \$60.14

P/P – 23 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, retroactively approve the attendance at the NJ Conference for Kindergarten Teachers in Atlantic City (2/25/19 & 2/26/19) for Jamie Winton and Stephanie Byrne. Total estimated cost of the workshop and travel: \$760.65

P/P – 24 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the Formative Assessment Tools for Student Success at Ramapo College (3/28/19) for Maegan Olsen. Total estimated cost of the workshop and travel: \$168.96

P/P – 25 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the Power of Digital Portfolios at Rutgers (4/5/19) for Maegan Olsen. Total estimated cost of registration and travel: \$121.51

P/P – 26 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, retroactively approve the attendance at the Guided Math: Practical Strategies to Differentiate Math Instruction in West Orange, NJ (2/28/19) for Deirdre Cooke and Chris Bieganousky. Total estimated cost of the workshop and travel: \$279.89

P/P – 27 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at Strategies to Promote Personalized Learning and Student Choice on 3/1/19 for Cynthia Gunderman. Total estimated cost of the workshop: \$149.00

P/P – 28 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at Strategies to Promote Personalized Learning and Student Choice on 3/1/19 for Claudia Lensak. Total estimated cost of the workshop and travel: \$168.53

P/P – 29 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2018/2019 school year

Position	Name	Stipend	Remarks
Pre-K Intervention & Referral Team Chair	Marisa Baeli	\$3,300	Paid as part of the PEEA grant

P/P - 30 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Anthony Luisi as a substitute teacher for the 2018-2019 school year at the rate of \$75.00 per day. To work on an as needed basis contingent upon criminal history background clearance as required pursuant to P.L.1986, c.116 (C.18A:6-7.1 et seq.)

P/P - 31 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves offering a 15 day tuition-based inclusive general education preschool program during the summer. The program will run from from July 1, 2019 to July 25, 2019. No classes will be held on Fridays. The tuition will be \$20.00 per day with a 4 day (one week) minimum enrollment .

P/P – 32 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following class trip:

Grade(s)/Class	Destination	Date(s)
Boy’s Basketball Team	Seton Hall Basketball Game at the Prudential Center	3/9/19

P/P – 33 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following attached Curriculum (info on school curriculum can be found on OBBOE.org / Board of Education / Curriculum): OBSD Social Studies Curriculum 2018

P/P – 34 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following attached Prescription or Over the Counter Medication Administration Form (attached)

P/P – 35 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following attached Self Administration Medication Form; for Inhalers, Epinephrine Autoinjectors Only (attached).

P/P – 36 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached Five Year Curriculum Revision Plan: 2017-2022 (attached)

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan

ABSENT: Ms. Gough

FACILITIES/FINANCE

MOTION presented by Mr. Donegan and seconded by Mr. Conklin to approve:

F/F – 21 RESOLVED, that the Ogdensburg Board of Education approves the February 2019 Check Register for checks from 000188 through 014503 with January Payroll transfers of \$310,538.92 and accounts payable of \$205,070.72 for a total of \$515,609.64

F/F – 22 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c), accepts that as of January 31, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.14(c) 4, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2019 and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. and N.J.S.A. 18A:22.8 and 18A:22-8.1 and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and furthermore,

F/F – 23 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with NJSA 18A: 22-8.1, line item transfers for the month of January 2019, to ensure that no line items are over-expended (attached).

F/F - 24 RESOLVED, that the Ogdensburg Board of Education accepts, Pursuant to P.L. 2019, c.35., the attached budget calendar for the 2019-2020 budget per information from School Election and Budget Procedures Type II Districts (Attached)

FF - 25 Professional Services - RESOLVED, that after review with the facilities & finance committee, the Ogdensburg Board of Education approve the appointment of HQW Architects, to provide professional services to explore the repair of the school's roof. To include design, bidding and construction administration as identified in the attached proposal (estimated cost \$9,500). BE IT FURTHER RESOLVED, that the Board of Education authorizes the administration to execute the necessary documents (3 quotes attached).

F/F – 26 RESOLVED, that the Ogdensburg Board of Education accepts the Comprehensive Annual Financial Report (CAFR) for school year ending June 30, 2018 as presented by Ms. Heidi Wohlleb from Nisivoccia & Company LLP in draft form with final report received on January 31, 2019.

F/F - 27 RESOLVED, that the Ogdensburg Board of Education approves The Corrective Action Plan for school year ending June 30, 2018 as follows:

CORRECTIVE ACTION PLAN

NAME OF SCHOOL Ogdensburg Elementary COUNTY Sussex
 TYPE OF AUDIT CAFR CONTACT PERSON Rich Rennie
 DATE OF BOARD MEETING February 5, 2019 TELEPHONE NUMBER (973) 827-7126

RECOMMENDATION NUMBER	CORRECTION ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
2- Financial Reporting	Make every effort to ensure that actual Title IV expenditures match approved budget for grant	Review account numbers for expenditures added to state software with accounts listed in CSI software	School Business Administrator	For each grant submission / Ongoing
10 - Status of Prior Year Findings	Make sure the number of low income students reported on ASSA matches OnCourse	Reviewed ASSA submission against OnCourse information	School Business Administrator	Completed - Audit found it was resolved

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan
 ABSENT: Ms. Gough

OPEN SESSION #2

EXECUTIVE SESSION - N/A

OTHER BOARD BUSINESS – N/A

ADJOURN

MOTION presented by Ms. Dolan, and seconded by Mr. Conklin that the Ogdensburg Board of Education adjourn at 6:51 p.m.

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan

ABSENT: Ms. Gough

Respectfully submitted,

Rich Rennie
Board Secretary