

OGDENSBURG BOROUGH BOARD OF EDUCATION
Minutes: November 6, 2018 Meeting

The Special Session of the Ogdensburg Board of Education is called to order at 6:35 p.m. in the Faculty Room of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan, Ms. Gough
ABSENT:

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

PRESENTATIONS:

N/A

OPEN SESSION #1

Charlotte Gough asked about promoting Ms. Bailey day on the school calendar (Facebook, etc). Various members of the community had questions about HIB reporting, and characteristics of HIB.

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Personnel/Program: The committee Met earlier this evening to discussed full-time Pre-K (which begins in Ogdensburg in January), school policies and Pre-K positions.

Facilities/Finance: The committee met before the meeting to discuss projects for facilities, the school van passing inspection, and preparing for QSAC

ADMINISTRATIVE REPORTS

Information regarding HIB reports are in the Board Packets. Mr. Astor and Ms. Reeth reviewed Future Ready and indicated that a large banner would be ordered. The school is preparing for full-day Kindergarten. The Haunted Mine Tour was successful again this year, and Bill (from the mine) has indicated a 'match', so the school should have enough money to send every 8th grader to Boston again this year. Next year, we would like to have 7th and 8th graders helping out. Congratulations to the Wallkill Valley Football team

CORRESPONDENCE

COR 01 Letter from Deirdre Spelman, Director of Field Education, The School of Social Work, Marywood University

COR 02 Letter from David Van Ginneken and Ronald Hoffman, Hardyston BOE

BOARD BUSINESS

MOTION presented by Mr. Donegan and seconded by Mr. Conklin to approve:

BB 01: Approval of Minutes

- Regular Session Minutes of October 2, 2018 Meeting

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan

ABSENT:

ABSTAIN: Ms. Gough

PERSONNEL/PROGRAM

MOTION presented by Ms. Dolan and seconded by Ms. Donegan to approve:

P/P - 132 First reading of the following District Policies & Regulations: P5111 (attached)

P/P – 133 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's Harassment, Intimidation and Bullying Report for October 2018 as presented on November 6, 2018 with Board options to affirm, reject or modify the report.

P/P - 134 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Colleen Figueiredo as a substitute teacher for the 2018-2019 school year at the rate of \$75.00 per day.

P/P – 135 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves a School Social Work Field placement (internship) for Katlyn Vanhorn, who is a student in the Marywood University School of Social Work.

P/P – 136 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following class trip(s):

Grade(s)	Destination	Date(s)
5th - 8th Band	Wallkill Valley Band Festival	December 4, 2018

P/P – 137 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at NJPSAFE seminar “Are Your Students Lazy, Distracted, or Impulsive?” (Thursday, November 15, 2018) for Ms. Lencsak, Ms. Gunderman and Ms. Cooke. Total estimated cost of the attendance is \$477.00, with an additional \$46.93 for travel.

P/P – 138 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2018/2019 school year

Position	Name	Stipend	Remarks
Wellness Champion	Rita Gengaro	\$750	Paid as part of wellness grant
Pre-K Intervention & Referral Team Chair	Skye Patete	\$3,300	Paid as part of the PEEA grant
Community Parent Involvement Specialist	Leanne Paolazzi	\$4,600	Paid as part of the PEEA grant
Master Teacher	Marisa Baeli	\$4,900	Paid as part of the PEEA grant

P/P – 139 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Melissa Carr, Classroom Teacher for the 2018-2019 School Year, at the 2018/2019 salary at Step 2, Level BA, \$51,090 (Effective date: January 2, 2019. Salary will be pro-rated for remainder of year. Original Date of Hire: September 1, 2017).

P/P – 140 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Heather Fahrenfeld, Classroom Teacher for the 2018-2019 School Year, at the 2018/2019 salary at Step 1, Level BA, \$50,600 (Salary will be pro-rated for remainder of year. Date of Hire: January 2, 2019).

P/P – 141 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following paraprofessional staff members in positions which are represented by the Ogdensburg Education Association, for the 2018-2019 school year (date of hire January 2, 2019). Part time schedules to be determined:

FIRST	LAST		STEP	SALARY	LONGEVITY	TOTAL SALARY
Laurie	Lally	AIDE	HOURLY	\$14.93		

P/P – 142

Participation in the Sustainable Jersey for Schools Certification Program

Whereas—The Ogdensburg Borough Board of Education seeks to participate in Sustainable Jersey for Schools to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Sustainable Jersey for Schools Certification.

Whereas—The Ogdensburg Borough Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly, and cost-effective solutions.

Whereas—Extensive opportunities exist to teach students about ecological, economic and social sustainability, environmental health, and nutrition; to integrate sustainability education into classroom learning; and to support students in becoming leaders in making their schools healthier and more sustainable places.

Whereas—Many options and choices exist for schools to use resources more efficiently; to reduce, reuse, and recycle; to follow Green Building Standards for construction and major renovations; to form school partnerships; to eliminate toxic chemicals; to purchase (or produce) clean energy; and to purchase recycled paper, energy-efficient equipment and other green products to protect our global environment.

Whereas—Sustainability means using resources wisely, saving money, and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children.

Whereas—The Ogdensburg Borough Board of Education commits to the formation of at least one Sustainability Leadership Team (also referred to as “Green Team”), based on the guidance of Sustainable Jersey for Schools.

Whereas—Green Team members help schools adopt policies and practices addressing areas such as sustainability education and professional training, green purchasing, waste reduction, indoor air quality, energy-saving initiatives, and community partnerships.

Therefore, it is resolved that the Ogdensburg Borough Board of Education agrees to participate in Sustainable Jersey for Schools, and it is the Board’s intention to pursue certification for schools in the district.

We hereby appoint Michelle Cooper to be the district’s liaison to Sustainable Jersey for Schools.

We do hereby recognize the Ogdensburg Borough Public School as the agent to carry out our commitment to building a sustainable school district through the implementation of Sustainable Jersey for Schools actions.

We agree to complete district actions and to support the district’s schools in completing their actions.

P/P – 143 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2018/2019 school year

Position	Name	Stipend	Remarks
Physical Education Curriculum	John Hornyak	\$743	
Health Curriculum	Brittney Derin	\$743	
World Language	Val Reeth	\$743	

P/P – 144 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints the following paraprofessional staff members in positions which are represented by the Ogdensburg Education Association, for the 2018-2019 school year (date of hire January 2, 2019). Part time schedules to be determined:

FIRST	LAST		STEP	SALARY	LONGEVITY	TOTAL SALARY
Melissa	D’Auria	AIDE	HOURLY	\$14.93		

P/P - 145 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves substitute custodial work for Paul Reilly at the hourly rate of \$13.86 on an as needed basis contingent upon criminal history background clearance as required by P.O., 1986, C.116

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan Ms. Gough
 ABSENT:

FACILITIES/FINANCE

MOTION presented by Mr. Donegan and seconded by Ms. Donegan to approve:

F/F – 102 RESOLVED, that the Ogdensburg Board of Education approves the October 2018 Check Register for checks from 001164 through 014280 with October Payroll, electronic funds transfers of \$288,605.39 and accounts payable of \$203,285.71 for a total of \$491,891.10 (Attached)

F/F – 103 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c), accepts that as of September 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.14(c) 4, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of September 30, 2018 and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. and N.J.S.A. 18A:22.8 and 18A:22-8.1 and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and furthermore,

F/F – 104 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with NJSA 18A: 22-8.1, line item transfers for the month of September 2018, to ensure that no line items are over-expended (Attached).

F/F – 105 RESOLVED, that the Ogdensburg Board of Education approves the attached Comprehensive Maintenance Plan with direction for the 2018/19 School Year budget and implementation plans for the 2018/19 School Year, and furthermore,

F/F – 106 RESOLVED, that the Ogdensburg Board of Education approves the Annual Maintenance Budget Amount Worksheet (Form M-1), covering the facilities activities recommended for the 2018/19 budget year and highlights of the 2017/18 and 2019/2020 school years. (Attached)

F/F – 107 RESOLVED, that the Ogdensburg Board of Education approves the Third Quarter (ending Sept 2018) check register balance for the following checking accounts:

Activities	\$16,775.91
Athletics	\$3,152.60
Cafeteria	\$9,767.21
Unemployment	\$81,145.23

F/F - 108 RESOLVED, that the Ogdensburg Board of Education approves to discard the following nonoperative, non functioning equipment: Broken Television: fixed asset number 000147

F/F - 109 RESOLVED, that upon the recommendation of the Superintendent of Schools, the Ogdensburg Board of Education accepts the following donation courtesy of the Horuzy Family

Jupiter Trumpet (with an estimated value of \$600)

F/F – 110 RESOLUTION TO RENEW SCHOOLS HEALTH INSURANCE FUND

WHEREAS, a number of school boards in the State of New Jersey have joined together to form the SCHOOLS HEALTH INSURANCE FUND hereafter referred to as "SHIF", as permitted N.J.S.A. 18A:18B-1 et seq., and;

WHEREAS, the SHIF has received approval by the Commissioner of the Department of Banking and Insurance on August 10, 2015;

WHEREAS, the statutes and regulations governing the creation and operation of a joint insurance fund, contain certain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a school board joint insurance fund;

WHEREAS, the governing body of Ogdensburg Board of Education, hereinafter referred to as "SCHOOL BOARD" has determined that membership in the SHIF is in the best interest of said SCHOOL BOARD.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the SCHOOL BOARD hereby agrees as follows:

i. SCHOOL BOARD shall become a member of the SHIF for the period outlined in the SCHOOL BOARD's Indemnity and Trust Agreement.

ii. SCHOOL BOARD will participate in the following type (s) of coverage (s):

a.) Health Insurance as defined pursuant to N.J.S.A. 17B:17-4, the SHIF's Bylaws, and the SHIF's Plan of Risk Management.

iii. SCHOOL BOARD accepts and approves the SHIF's Bylaws and agrees to be bound by the terms thereof.

iv. SCHOOL BOARD shall execute an application for membership and any accompanying certifications.

v. SCHOOL BOARD agrees to commit to the four principles of the SHIF which are:

a.) A long term philosophy on rates.

b.) A willingness to work with bargaining units to achieve plan design changes.

c.) Professional management with stability and commitment.

- d.) Rating structure based on actuarial numbers.

BE IT FURTHER RESOLVED that the governing body of the SCHOOL BOARD is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the SHIF as required by the SHIF's Bylaws, and to deliver these documents to the SHIF's Executive Director with the express reservation that these documents shall become effective only upon:

- i. Approval of the SCHOOL BOARD by the SHIF.
- ii. Receipt by the SHIF of a Resolution from the SCHOOL BOARD accepting SCHOOL BOARD's SHIF assessment.
- iii. Approval by the Commissioner of the New Jersey Department of Banking and Insurance of SCHOOL BOARD as a member of the SHIF

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan, Ms. Gough
ABSENT:

OPEN SESSION #2

Ms. Hauptly discussed Charlie & The Chocolate Factory Fundraiser
Mr. Nardini praised the hard work of numerous teachers; including Ms. McGuire, Ms. Cooper and Ms. Percey
Ms. Cooper announce many exciting things, including winner a year subscription for her class and weather person John Marshall coming to school on December 11th. And a donation for \$1,500 to her class from a retired teacher.

EXECUTIVE SESSION

MOTION presented by Ms. Donegan, and seconded by Sue Dolan to accept the following declaration of Executive Session as presented @ 7:08 p.m.:

BE IT RESOLVED that the Ogdensburg Board of Education adopts the following resolution:

"WHEREAS, The Open Public Meeting Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, Ogdensburg Board of Education is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED by the Ogdensburg Board of Education, County of Sussex, State of New Jersey that a closed session of this Board of Education, where the public shall be excluded, will be held at this time for the purpose as stated below; and

BE IT FURTHER RESOLVED, that any action of the Board with regard to the closed session discussions shall be disclosed to the public at a later date and to the extent that the same is not prejudicial to the interests of the parties involved and would not result in a possible invasion of their right to privacy."

Topics include: Negotiations pertaining to potential aid reduction (no action to be taken)

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan, Ms. Gough
ABSENT:

RE-ENTER PUBLIC SESSION

MOTION presented by Mr. Donegan, and seconded by Ms. Donegan that the Ogdensburg Board of Education returns to Public Session at 7:47 p.m.

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan, Ms. Gough
ABSENT:

OTHER BOARD BUSINESS – N/A

ADJOURN

MOTION presented by Mr. Conklin, and seconded by Ms. Dolan that the Ogdensburg Board of Education adjourn at 7:48 p.m.

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Dolan, Ms. Walsh and Mr. Donegan, Ms. Gough
ABSENT:

Respectfully submitted,

Rich Rennie
Board Secretary