

**OGDENSBURG BOROUGH BOARD OF EDUCATION**  
**Minutes: September 4, 2018 Meeting**

The Special Session of the Ogdensburg Board of Education is called to order at 6:34 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

**ROLL CALL:**

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Gough, Ms. Dolan, Ms. Walsh and Mr. Donegan  
ABSENT:

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

**PRESENTATIONS:**

N/A

**OPEN SESSION #1**

Ms. Reeth shared that the school really came together, and it looks great for the first day of school. Mr. Gough inquired about posting Agenda to website prior to meeting, and about security funding / grants.

**COMMITTEE REPORTS/DISCUSSIONS**

**Board Business:**

**Personnel/Program:** Had a meeting, one of the things discussed was bus driver position, and salary. Rate discussed during the meeting was \$15.00 per hour.

**Facilities/Finance:** Discussed projects completed over the summer, and updates that may be needed this year.

**ADMINISTRATIVE REPORTS**

Mr. Astor wished Ms. Zosche a speedy recovery. Custodial staff did a great job getting the school ready for another year. Thanks to the Bradely family and Kane family. The Bradley family donated bags filled with back to school supplies for every student. The Kane family created pictures to decorate the breezeway. Thanks to Ms. Paolazzi for all of her hard work on the PEEA grant submission. Thanks to Ms. Reeth, Ms. Paolazzi and Ms. Patete for all of their hard work over the summer.

**CORRESPONDENCE**

N/A

**BOARD BUSINESS**

MOTION presented by Mr. Donegan and seconded by Ms. Donegan to approve:

- Regular Session Minutes of August 14, 2018 Meeting

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Gough, Ms. Dolan, Ms. Walsh and Mr. Donegan

ABSENT:

**PERSONNEL/PROGRAM**

MOTION presented by Mr. Donegan and seconded by Ms. Dolan to approve:

**P/P - 113** First reading of the following District Policies & Regulations from Alert 215 and P5521

- P & R 1550 Equal Employment/Anti-Discrimination Practices (M) (Revised)
- P 2431 Athletic Competition (M) (Revised)
- R 2431.2 Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M) (Revised)
- P & R 5350 Student Suicide Prevention (M) (Revised)
- P 5533 Student Smoking (M) (Revised)
- P 5535 Passive Breath Alcohol Sensor Device (Revised)
- P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 8462 Reporting Potentially Missing or Abused Children (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (New)

and

P5212 Harassment, Intimidation, and Bullying

**P/P - 114** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Jaret Muller as a substitute teacher for the 2018-2019 school year at the rate of \$75.00 per day.

**P/P – 115** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for August 2018 as presented on September 4, 2018 with Board options to affirm, reject or modify the report.

**P/P - 116** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the implementation of the attached 2018 - 2019 Professional Development Plan.

**P/P -117** RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the attached Choice District Profile 2019-2020.

**P/P - 118** RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the rate of \$15.00 per hour for any certified driver who is board approved to be a school bus driver for the Ogdensburg BOE (to qualify for the hourly rate, drivers must be transporting children and have a valid license to operate a school bus in N.J).

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Gough, Ms. Dolan, Ms. Walsh and Mr. Donegan  
ABSENT:

## **FACILITIES/FINANCE**

MOTION presented by Mr. Donegan and seconded by Mr. Conklin to approve:

**F/F – 83** RESOLVED, that the Ogdensburg Board of Education approves the August 2018 Check Register for checks from 001151 through 014054 with August Payroll, electronic funds transfers of \$101,623.65 and accounts payable of \$120,523.78 for a total of \$222,147.43 (Attached)

**F/F – 84** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c), accepts that as of July 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.14(c) 4, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of July 31, 2018 and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for

the remainder of the fiscal year. and N.J.S.A. 18A:22.8 and 18A:22-8.1 and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and furthermore,

**F/F – 85** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with NJSA 18A: 22-8.1, line item transfers for the month of July 2018, to ensure that no line items are over-expended (Attached).

**F/F - 86** RESOLVED, that the Ogdensburg Board of Education approves the disposal of the following nonoperative / non-functioning equipment: Cisco Firewall (Asset Tag # 000433)

**F/F - 87** RESOLVED, that the Ogdensburg Board of Education approves the appointment of a risk management consultant.

WHEREAS, the Ogdensburg Board of Education has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each entity designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan, and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established annually by the Executive Committee;

NOW THEREFORE, BE IT RESOLVED that the Ogdensburg Board of Education does hereby appoint Arthur J Gallagher Risk Management Services Inc as its Risk Management Consultant in accordance with the Fund's Bylaws.

**F/F - 88** RESOLVED, that the Ogdensburg Board of Education approves the submission of the 2018/2019 PEEA (Preschool Education Expansion Aid) Grant Application to the NJ Department of Education, Division of Early Childhood Education (Grant application and execute a grant contract with the New Jersey Department of Education for full-day Pre-K).

NOW, THEREFORE, BE IT RESOLVED that the Board formally approves the application submission for the grant listed above.

BE IT FURTHER RESOLVED that the school administrators are hereby authorized to submit an electronic grant application to the New Jersey Department of Education on behalf of Ogdensburg.

BE IT FURTHER RESOLVED that Superintendent and Business Administrator are hereby authorized to sign the grant agreement on behalf of Ogdensburg and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**F/F – 89** RESOLVED, that the Ogdensburg Board of Education accepts the IDEA, Basic Grant Funds for the 2018/2019 school year and IDEA Preschool Grant Funds as follows:

IDEA Basic

100-500	Tuition:	\$60,000
200-300	OT/PT:	\$10,912
	Total:	\$70,912

IDEA Preschool

200-300	OT/PT:	\$3,398
	Total:	\$3,398

**F/F – 90** RESOLVED, that the Ogdensburg Board of Education accepts the ESEA Title 1-A, Title II-A, and Title IV Part A funds for the 2018/2019 school year as follows:

Title IA

100-100	Salaries:	\$25,596
200-200	Benefits:	\$7,935
	Total:	\$33,531

Title IIA

200-300	Prof and Tech Services:	\$2,000
200-500	Other Purchased Services:	\$3,256
	Total:	\$5,256

Title IVA

100-500	PD for Teachers	\$2,500
100-500	Stem Program Supplies	\$2,500
100-300	Speakers for Assemblies:	\$2,500
100-600	Character Ed Supplies:	\$2,500
	Total:	\$10,000

**F/F – 91** WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000,

WHEREAS, the Ogdensburg Board of Education would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Board of Education, pursuant to N.J.S.A. 18A:18A-3(a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$29,000 for the board of education, and further authorizes Richard Rennie to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Gough, Ms. Dolan, Ms. Walsh and Mr. Donegan  
ABSENT:

**OPEN SESSION #2**

**EXECUTIVE SESSION - N/A**

**OTHER BOARD BUSINESS – N/A**

**ADJOURN**

MOTION presented by Ms. Donegan, and seconded by Mr. Conklin that the Ogdensburg Board of Education adjourn at 6:50 p.m.

AYE: Ms. Corban, Ms. Donegan, Mr. Conklin, Ms. Gough, Ms. Dolan, Ms. Walsh and Mr. Donegan  
ABSENT:

Respectfully submitted,

Rich Rennie  
Board Secretary