

OGDENSBURG BOROUGH BOARD OF EDUCATION
Minutes: June 5, 2018 Meeting

The Regular Session of the Ogdensburg Board of Education is called to order at 6:32 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Walsh, Ms. Dolan, Mr. Conklin

ABSENT: Ms. Gough

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

PRESENTATIONS:

Ms. Cooke - STEM Competition presentation

Ms. Patete - Character Ed Presentation

Ms. Reeth - Ogdensburg School Brand

OPEN SESSION #1

COMMITTEE REPORTS/DISCUSSIONS

Board Business:

Personnel/Program:

Facilities/Finance:

ADMINISTRATIVE REPORTS

Superintendent's Report: There were two confirmed HIB's in May

First time over-night trip to Boston, the students did an excellent job.

Ms. Fierro did a wonderful job with Speech & hearing month.

A big thanks to Ms. Reeth and faculty for their hard work during PARCC testing

Ms. Donegan is working to get seniors from Ogdenburg to the school to reach with the students

CORRESPONDENCE

COR 01 Letter from Lisa Bruning requesting maternity leave for the beginning of the 2018-2019 school year (attached)

COR 02: Letter from parent to Mr. Astor and Board of Education dated 5/23/18 (attached)

BOARD BUSINESS

MOTION presented by Ms. Donegan and seconded by Mr. Conklin to approve:

BB 01: Approval of Minutes

- Regular Session Minutes of May 1, 2018 Meeting
-

BB 02: Approval of Minutes

- Special Session Minutes of May 22, 2018 Meeting

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Walsh, Ms. Dolan, Mr. Conklin

ABSENT: Ms. Gough

PERSONNEL/PROGRAM

MOTION presented by Ms. Dolan and seconded by Ms. Donegan to approve:

P/P – 80 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent's Harassment, Intimidation and Bullying Report for May 2018 as presented on June 5, 2017; with Board options to affirm, reject or modify the report.

P/P – 81 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following Maternity Leave as listed below:

- Name: Lisa Bruning
- Estimated date: September 6, 2018
- Paid sick leave: 34 days
- FMLA leave/no pay w/benefits: *will be used after sick days have been expended
- Estimated return: January 2, 2019

P/P – 82 RESOLVED, that the Ogdensburg Board of Education, supports the efforts to increase college and career readiness of Ogdensburg School students via the district's participation in Future Ready

Schools Initiative, and acknowledges the school’s Future Ready Schools Team: Cindy Gunderman, Elisabeth Hennion, Marisa Baeli, Shannon Percey, Maegan Olsen, Valerie Reeth and student representative: Charlotte Gough

P/P – 83 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the payment of \$1,500 to Ms. Skye Patete’s mentor (Mr. Timothy Plotts) for the NJ-Leaders to Leaders program. If Ms. Patete leaves the district within one year of completing the program, she agrees to pay back 50% of the expense to the district.

P/P - 84 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the implementation of the attached Five Year Curriculum Plan (2017- 2022: Attached).

P/P – 85 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, agrees to reimburse Ms. Leanne Paolazzi (the Supervisor of Special Education Services / School Psychologist) for tuition payments towards her Doctorate Degree. Reimbursements to Ms. Paolazzi during each school year are not to exceed the cost of 9 credits based on William Paterson graduate rate. If Ms. Paolazzi leaves the district within two years of receiving payment from the BOE, she agrees to pay back any tuition reimbursement received within the most recent two year period to the district.

P/P - 86 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached logo selected by the school’s branding committee. (Attached)

P/P – 87 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following class trip(s) for the 2018 summer program:

Grade(s)	Destination	Date(s)
1st - 5th	Walking Trip to Dunkin’ Donuts	Summer 2018 - TBD

Grade(s)	Destination	Date(s)
1st - 5th	Walking Trip to Mine	Summer 2018 - TBD

Grade(s)	Destination	Date(s)
1st - 5th	Walking Trip to Fire Department	Summer 2018 - TBD

P/P – 88 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves summer custodial work for Peter Manero at the hourly rate of \$13.86 on an as needed basis contingent upon criminal history background clearance as required by P.O., 1986, C.116

P/P – 89 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Peter Manero as a substitute custodian for the 2018/2019 school year at the hourly rate of \$13.86. Contingent upon criminal history background clearance as required by P.O., 1986, C.116

P/P – 90 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves summer custodial work for Dave Larsen at the hourly rate of \$13.86 on an as needed basis contingent upon criminal history background clearance as required by P.O., 1986, C.116

P/P – 91 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Dave Larsen as a substitute custodian for the 2018/2019 school year at the hourly rate of \$13.86. Contingent upon criminal history background clearance as required by P.O., 1986, C.116

P/P – 92 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves summer volunteer work for Natalie Rennie on an as needed basis.

P/P – 93 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves summer custodial work for Ryan McGuire at the hourly rate of \$13.86 on an as needed basis contingent upon criminal history background clearance as required by P.O., 1986, C.116

P/P – 94 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2018/2019 school year.

Position	Name	Salary	Remarks
Athletic Director	John Hornyak	\$2,554	
Athletic Game Coordinator		\$39 per event	
Basketball Coach Boys V	John Fierro	\$2,554	
Basketball Coach Boys JV	Kaitlyn Fierro	\$2,043	
Basketball Coach Girls V	John Hornyak	\$2,554	
Basketball Coach Girls JV	Brittany Derin	\$2,043	
Cheerleading Director	Emily Linqvist	\$2,554	
Field Hockey Coach	Skye Patete	\$1,833	
Soccer Coach Varsity	Michelle Cooper	\$1,833	
Soccer Coach Jr.Varsity	Cindy Gunderman	\$1,470	
Track Coach	Brittany Derin	\$1,833	
Track Coach	John Hornyak	\$1,833	
Play Director	Ray DeLear	\$2,009	
Play Dance Director	Ray DeLear	\$680	

Play Music Director	Ray DeLear	\$1,061	
Play Sets/Scenery/Costumes	Ray DeLear	\$1,665	
School Store Advisor	Claudia Lencsak	\$288	
Yearbook Advisor	Maegan Olsen	\$1,784	
Homework Club Advisor	Deirdre Cooke	\$2,700	\$30 x3 x p/session 30 wks.
Homework Club Advisor	Gail Stagg	\$2,700	\$30 x3 x p/session 30 wks.
PTO Activity Chaperone	Gail Stagg	\$62 per event	
PTO Activity Chaperone	Deirdre Cooke	\$62 per event	
Gifted & Talented	Marisa Baeli	\$900	\$30 x 1 x p/session/30wks.
Battle of the Books	Maegan Olsen	\$360	\$30 x 1 x p/session/12wks.
Battle of the Books	Kara Hauptly	\$360	\$30 x 1 x p/session/12wks.
Lego Club	Jamie Winton	\$900	\$30 x 1 x p/session/30wks.
Green Team Advisor	Claudia Lencsak	\$900	\$30 x 1 x p/session/30wks.
Green Team Advisor	Michelle Cooper	\$900	\$30 x 1 x p/session/30wks.
STEM Club Advisor	Michelle Cooper	\$900	\$30 x 1 x p/session/30 wks.
STEM Club Advisor	Deirdre Cooke	\$900	\$30 x 1 x p/session/30 wks.
Student Council Advisor	Deirdre Cooke	\$900	\$30 x 1 x p/session/30wks.
Homework Club Advisor	Alina McGuire	\$900	\$30 x 1 x p/session/30wks.
National Junior Honor Society Advisor	Marisa Baeli	\$238	
Character Education Advisor	Marisa Baeli	\$446	
Character Education Advisor	Skye Patete	\$446	

P/P – 95 RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the following appointments as staff/professional services for the Extended School Year Program at Ogdensburg School during the summer 2018 with the applicable individual hourly rate based on the 2018/19 salary guide:

Resource Teacher:	Ms. Deirdre Cooke	\$64.20 per hour
Resource Teacher:	Ms. C. Gunderman	\$54.87 per hour
Para-professional:	Ms. H. Fahrenfeld	\$14.92 per hour
Para-professional:	Ms. J Chardavoynne	\$21.62 per hour
Para-professional:	Ms. Cheryl Krouse	\$14.92 per hour
MD Teacher:	Ms. Gail Stagg	\$51.39 per hour
CST:	Ms. Lauren Conklin	\$56.70 per hour
LDTC:	Ms. Lisa Sears	\$45.26 per hour
Speech:	Ms. Kaitlyn Fierro	\$41.67 per hour
Substitutes:	School staff	\$75.00 per day
Nurse:	TBD	\$150.00 per day

P/P – 96 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints Ms. Aimee Homik as Occupational Therapist for the 2018 ESY program at \$85.00 per hour.

P/P – 97 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints Mary Ellen Diffily as Physical Therapist for the 2018 ESY program at \$85.00 per hour.

P/P – 99 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve attendance at the “Digital Portfolios- Creating Authentic Assessment with Google Sites” event on July 16, 2018 in Princeton, NJ for Claudia Lencsak and Cynthia Gunderman. Total estimated cost of registration for the event is \$450, and round trip mileage cost of \$40.92 (total estimated cost \$490.92)

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Walsh, Ms. Dolan, Mr. Conklin

ABSENT: Ms. Gough

FACILITIES/FINANCE

MOTION presented by Mr. Donegan and seconded by Ms. Dolan to approve:

F/F – 55 RESOLVED, that the Ogdensburg Board of Education approves the May 2018 Check Register for checks from 001132 through 013852 with May Payroll, electronic funds transfers of \$290,166.45 and accounts payable of \$127,892.23 for a total of \$418,058.68.

F/F – 56 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c), accepts that as of April 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.14(c) 4, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of February 28, 2018 and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. and N.J.S.A. 18A:22.8 and 18A:22-8.1 and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and furthermore,

F/F – 57 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with NJSA 18A: 22-8.1, line item transfers for the month of April 2018, to ensure that no line items are over-expended (Attached).

F/F - 58 WHEREAS, the Ogdensburg BOE ran an ad in the NJ Herald asking for quotes to replace classroom doors in the old building, and asked for quotes to be submitted by May 9th 2018.

The Ogdensburg Board of Education received the following quotes for the manufacture, removal and installation of structured wood veneer doors for 25 classrooms, which yielded the following for consideration:

Contractor	Base Quote	Alternate #1	Alternate #2	Total Quote
Weilgus and Sons	\$25,956			\$25,956
N/A	-	-	-	-

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Ogdensburg Board of Education award the contract for the door manufacture, removal and installation to Weilgus and Son - NJ, Inc. in the total contract lump sum of \$25,956.

F/F – 59 RESOLVED, that the Ogdensburg Board of Education, approves transfer of up to \$50,000 of unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at the end of 2017/2018 school year to Maintenance Reserve.

F/F – 60 RESOLVED, that the Ogdensburg Board of Education, approves transfer of up to \$150,000 of unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at the end of 2017/2018 school year to Capital Reserve.

F/F - 61 RESOLVED, that the Ogdensburg Board of Education, approves the renewal of the attached base year management food services contract with Maschio’s Food Services Inc. for the 2018/2019 School Year (beginning on July 1, 2018 and ending on June 30, 2019) with the terms and conditions in adherence to state mandates;

Management Fees(s) / Guarantees

1) Management Fee

The School Food Authority shall pay Maschio’s an annual management fee in the amount of \$7,210.00. The management fee shall be payable in monthly installments of \$721.00 per month commencing on September 1, 2018 and ending on June 30, 2019.

2) Guarantee Subsidy

Maschio’s guarantees that the bottom line of the operational report (total revenue for all sources less program costs, including the management fee) will be a loss no greater than \$2,500.00. If the actual

bottom line loss of the operational report is greater than this amount, Maschio's will subsidize the bottom line up to 100% of the management fee. The guarantee is contingent upon the following conditions:

3) Guarantee Conditions:

- a) There shall be no change in the School Food Authority's policies, practices and service requirements including changes in bell schedules and or meal service periods.
- b) The proposed pricing schedule is approved.
- c) The proposed staffing schedule is approved with no alterations.
- d) The state or federal minimum wage rate and taxes in effect as of January 1, 2018, shall remain consistent throughout the year

F/F – 62 RESOLVED, that the Ogdensburg Board of Education approves the list of recommended Long Range Facilities projects (Attached: dated June 2018).

F/F – 63 RESOLVED, that the Ogdensburg Board of Education, approves the Use of School Facilities for the following organizations for the 2018-2019 school year (additional information is attached):

- St. Thomas of Aquin to conduct religious education classes (6 classrooms on Mondays and 4 classrooms on Wednesdays)
- Ogdensburg Recreation Association (ORA) for the Basketball program (Gymnasium)

F/F - 64 RESOLVED, that the Ogdensburg Board of Education graciously accepts the donation of an ADAM triple beam balance / scale by the Donegan family (with an approximate total value of \$150).

F/F - 65 RESOLVED, that the Ogdensburg Board of Education graciously accepts the donation by the Hornyak family for the Earl Hornyak Sportsmanship Award for students who show sportsmanship in Physical Education and extracurricular activities.

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Walsh, Ms. Dolan, Mr. Conklin

ABSENT: Ms. Gough

OPEN SESSION #2

N/A

EXECUTIVE SESSION - N/A

OTHER BOARD BUSINESS – N/A

ADJOURN

MOTION presented by Ms. Donegan, and seconded by Ms. Dolan that the Ogdensburg Board of Education adjourn at 7:06 p.m.

AYE: Ms. Corban, Mr. Donegan, Ms. Donegan, Ms. Walsh, Ms. Dolan, Mr. Conklin

ABSENT: Ms. Gough

Respectfully submitted,

Rich Rennie
Board Secretary