

# **OGDENSBURG BOROUGH BOARD OF EDUCATION**

## **Minutes: December 12, 2017 Meeting**

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Teacher's Lounge of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

### **FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

### **ROLL CALL:**

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin, Ms. Pedersen, Ms. Dolan

ABSENT:

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

### **PRESENTATIONS:**

Honor Roll Recipients – Cafeteria

Ms. Heidi Wohlleb, Partner, Nisivoccia LLP, 2016-2017 Comprehensive Annual Financial Report

### **OPEN SESSION #1**

Mr. Gough mentioned that many students enjoyed Mrs. Mongon, and asked if the district was replacing her position with a part time or full time employee. Ms. Cooke mentioned the district should work to hang on to teachers that really reach the children. She asked if there was something we can do with the community to help increase enrollment? C. Gough asked about the status of acquiring filed hockey goals.

### **COMMITTEE REPORTS/DISCUSSIONS**

Board Business:

The November 2017 election results have been calculated, and there will be two returning members (and one new member) of the Ogdensburg Board of Education (first meeting will be 1/2/18):

Ms. Toni Corban (returning: 3-year term)

Ms. Stacy Walsh (returning: 3-year term)

Ms. Mary Donegan (new: 3-year term)

We are planning to have the school's reorganization meeting on January 2nd 2018, and all members of the community are welcomed. Because we need to have the reorganization meeting within the first 7 days of the New Year, we would like to announce a 'snow date' of January 3rd.

### **ADMINISTRATIVE REPORTS**

There were no HIB's reported in Nov

Would like to wish Mrs. Mongon the best, she is a wonderful teacher. Need some help to start the "Teacher / Support Staff of the Year" committee. Mrs. Reeth was able to purchase video cameras and a green screen (part of the Tech Plan). Christmas Tree lighting was great, and we would like to thank Mr. DeLear for the wonderful job he did with the band and chorus. PTO had a breakfast with Santa, it was very well attended by 130 students. School will have Christmas around the world with lower grades. The school had a PEP rally last week, and it was great. Boys Basketball team will be selling bagels and hot chocolate to fund raise so they can go to a SH Basketball game. Reorg meeting will be 1/2/18, with a snow date of 1/3. A big thank you to Mrs. Pedersen who has dedicated the past 6 years to helping the district. And a thanks and congratulations to Mrs. Donegan.

Facilities update: still working on time frame for bridge repair, security film going up during holiday break, along with additional security cameras.

### **CORRESPONDENCE**

**COR 01:** Letter from Chief George O. Lott (dated November 9, 2017) thanking the school staff, students and Ogdensburg PTO for the Annual Ogdensburg School Veterans Ceremony held on November 8, 2017.

**COR 02:** Letter from Tammy Mongon, informing the District of her decision to resign from her position at Ogdensburg School.

**COR 03:** Correspondence from Ms. Brittney Derin, informing the District of her interest in being the Track Coach at Ogdensburg School for the 2017-2018 school year.

### **BOARD BUSINESS**

MOTION presented by Ms. Pedersen and seconded by Ms. Dolan to approve:

WHEREAS, your personal commitment to quality education, your valued participation in establishing effective policies and your readiness to render services in seeking educational excellence have contributed immeasurable to the progress of our school system;

BE IT RESOLVED, that on behalf of your colleagues, teachers and students, we thank Lynne Pedersen for her dedicated service and wish her good health and happiness in the years to come.

**BB 01** Regular Session Minutes of the November 7, 2017 Meeting

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin, Ms. Pedersen, Ms. Dolan

ABSENT:

**PERSONNEL/PROGRAM**

MOTION presented by Ms. Dolan and seconded by Ms. Gough to approve:

**P/P – 168** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Tammy Mongon (last day will be 12/12/17).

**P/P – 169** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the Kindergarten Conference of NJ in Atlantic City (2/26/18 - 2/27/18) for Stephanie Byrne. Total estimated cost of \$621.20.

**P/P – 170** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for November as presented on December 12, 2017 with Board options to affirm, reject or modify the report.

**P/P – 171** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following class trip(s) for the 2017-2018 school year:

Grade(s)	Destination	Date(s)
Pre School	Turtle Back Zoo	TBD
1st Grade & Mrs. Stagg’s class	Turtle Back Zoo	TBD
2nd Grade	Native Lands	TBD
3rd Grade	Statue of Liberty	TBD
4th Grade	Liberty Science Center	TBD
5th Grade	Waterloo Village	TBD
6th Grade	Medieval Times	TBD
7th Grade	Fair View Lakes	TBD
8th Grade	Boston	TBD
Ms. Conklin and Ms. Fierro	Seton Hall Basketball Game	TBD

**P/P - 172 Participation in Future Ready Schools NJ**

**Whereas**— The Ogdensburg Board of Education first seeks to support the identification of a Future Ready Schools – New Jersey district team lead and create a team of FRS-NJ specialists that infuse Digital Learning across multiple disciplines including: math, technology, media, arts, science, language arts, and Career and Technical Education.

**Whereas**— The Ogdensburg Board of Education will support and promote the development of individual school Future Ready teams that infuse Digital Learning across multiple disciplines including: math, technology education, media, arts, science, language arts, and Career and Technical Education.

**Therefore, it is resolved** that the Ogdensburg Board of Education agrees to participate in the Future Ready Schools – New Jersey.

**We hereby appoint** Val Reeth to be the district’s liaison to the Future Ready Schools – New Jersey, who will report to the board upon the completion of tasks for the certification program.

**We do hereby recognize** that Val Reeth will be the responsible agent at the district level to carry out the district’s commitment for its schools to participate in Future Ready Schools – New Jersey.

**We agree to** follow through with the district’s commitment and support our schools achieve certification through the Future Ready Schools – New Jersey Certification Program.

**P/P – 173** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent updates the contract for Ms. Kara Hauptly, Classroom Teacher for the 2017-2018 School Year, at the 2017/2018 salary at Step 2, Level BA (.686). Contracted updated to \$34,839 (prorated from 11/16/17 - 6/30/18).

**P/P – 174** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, agrees to reimburse Ms. Leanne Paolazzi (the Supervisor of Special Education Services / School Psychologist) for tuition payments towards her Doctorate Degree. Reimbursements to Ms. Paolazzi during the 2017/2018 school year are not to exceed the cost of 9 credits based on William Paterson graduate rate. If Ms. Paolazzi leaves the district within two years of receiving payment from the BOE, she agrees to pay back any tuition reimbursement received to the district.

**P/P – 175** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the Kindergarten Conference of NJ in Atlantic City (2/26/18 - 2/27/18) for Jamie Winton. Total estimated cost of \$621.20.

**P/P – 176** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2017/2018 school year.

Position	Name	Salary	Remarks
Track Coach	Brittney Derin	\$1,833	2017-2018 school year

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin, Ms. Pedersen, Ms. Dolan  
ABSENT:

**FACILITIES/FINANCE**

MOTION presented by Ms. Pedersen and seconded by Mr. Donegan to approve:

**F/F – 99** RESOLVED, that the Ogdensburg Board of Education approves the November 2017 Check Register for checks from 001102H through 013504 with November Payroll, electronic funds transfers of \$285,948.92 and accounts payable of \$132,973.90 for a total of \$418,922.82.

**F/F – 100** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c), accepts that as of October 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.14(c) 4, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of October 31, 2017 and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. and N.J.S.A. 18A:22.8 and 18A:22-8.1 and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and furthermore,

**F/F – 101** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with NJSA 18A: 22-8.1, line item transfers for the month of October 2017, to ensure that no line items are over-expended (Attached).

**FF - 102** RESOLVED, that the Ogdensburg Board of Education approve the the estimate from Window Film Depot (an approved NJ State contractor) to provide and install 3M Exterior Security Window Film as identified in the attached proposal for a fee of \$5,745.01. BE IT FURTHER RESOLVED, that the Board of Education authorizes the administration to execute the necessary documents.

**F/F – 103** RESOLVED, that the Ogdensburg Board of Education accepts the Title 1 Part A Grant Funds, Title II Part A Grant Funds and Title IV Part A Funds for the 2017/2018 school year as follows:

**Title 1 Part A**

100-100	Instruction: \$25,992
200-200	Support Services: \$7,277
	Total: \$33,269

**Title II Part A**

200-300	Support Services: \$1,612
200-500	Support Services: \$3,000
	Total: \$4,612

**Title IV Part A**

100-300	Instruction/Purchased Services: \$5,000
100-600	Instructional Supplies: \$5,000
	Total: \$10,000

**F/F – 104** RESOLVED, that the Ogdensburg Board of Education approves the Written Hazard Communication Program dated 2017/2018.

**F/F – 105** RESOLVED, that the Ogdensburg Board of Education approves the disposal the following non-operative / non-functioning equipment:

- Dell Laptop Computer / Fixed Asset Number #000219
- Acer Desktop Computer / Fixed Asset Number #000263

- Dell Laptop Computer / Fixed Asset Number #000368
- Dell Laptop Computer / Fixed Asset Number #000364
- Dell Laptop Computer / Fixed Asset Number #000354
- Dell Laptop Computer / Fixed Asset Number #000363
- Dell Laptop Computer / Fixed Asset Number #000218
- Dell Laptop Computer / Fixed Asset Number #000228
- Dell Laptop Computer / Fixed Asset Number #000323
- Dell Laptop Computer / Fixed Asset Number #000225
- InFocus Projector / Fixed Asset Number #000330
- InFocus Projector / Fixed Asset Number #000389
- Star Desktop Computer / Fixed Asset Number #000316

Items approved for disposal by the Board of Education will be removed from the district's Fixed Asset Inventory list.

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin, Ms. Pedersen, Ms. Dolan  
ABSENT:

**OPEN SESSION #2**

**EXECUTIVE SESSION - N/A**

**OTHER BOARD BUSINESS – N/A**

**ADJOURN**

MOTION presented by Ms. Pedersen, and seconded by Ms. Dolan that the Ogdensburg Board of Education adjourn at 7:25 p.m.

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin, Ms. Pedersen, Ms. Dolan  
ABSENT:

Respectfully submitted,

Rich Rennie  
Board Secretary