

# **OGDENSBURG BOROUGH BOARD OF EDUCATION**

## **Minutes: September 5, 2017 Meeting**

The Regular Session of the Ogdensburg Board of Education is called to order at 6:31 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

### **FLAG SALUTE**

**THE AMERICAN'S CREED**, by William Tyler Page, 1917

### **ROLL CALL:**

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Ms. Walsh, Ms. Gough

ABSENT: Mr. Conklin

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

### **PRESENTATIONS:**

Ms. Reeth provided an update on technology, indicating that the 4<sup>th</sup> through 8<sup>th</sup> grade students will all have 'one to one' Chromebooks. Third grade will be splitting a cart, and the younger children will be using tablets. The school also now has virtual reality glasses that can be signed out by teachers, and a 3D printer that will be used for 8<sup>th</sup> grade.

### **OPEN SESSION #1**

Ms. Cooke inviting members of the Board to walk around the school to see all of the work that that had been done getting the school ready for the first day. Ms. Walsh asked if there is a way to have more of the documents sent home at the beginning of school available on the website. Ms. Nardini, asked if there was anything additional that can be done when a child brings forth the potential of harassment.

### **COMMITTEE REPORTS/DISCUSSIONS**

- Board Business: AC School Boards Workshop will be 10/23 – 10/26. The school will testing a new company for clothing bins, and they will be in the parking lot for the next 3 months. A representative from NJ School Boards will be coming to our Nov 7<sup>th</sup> meeting to help with goal setting.
- Personnel/Program: N/A
- Facilities / Finance: N/A

## **ADMINISTRATIVE REPORTS**

There were no HIB's reported in August

Had a successful day with new faculty. Everyone did a great job over the summer working at the school. Both playgrounds at the school are closed for maintenance / repairs until further notice. Final four access points are being installed tomorrow. The custodial/maintenance team did a great job over the summer.

## **CORRESPONDENCE**

**COR 01** Letter from Julie Drago, informing the District of her decision to resign as a paraprofessional at Ogdensburg School.

**COR – 02** Letter from George Hutnick, Council President of the Borough of Ogdensburg, seeking permission from the Board to allow the use of the golf / utility cart on Saturday, September 9<sup>th</sup> for the Ogdensburg Day celebration.

## **BOARD BUSINESS**

MOTION presented by Ms. Pedersen and seconded by Mr. Donegan to approve:

**BB 01** Regular Session Minutes of August 1, 2017 Meeting

**BB – 02** RESOLVED, that the Ogdensburg Board of Education provides George Hutnick and the Borough of Ogdensburg permission to use the golf / utility cart on Saturday September 9th for the Ogdensburg Day celebration.

**BB 03** First reading of the district policy 1620R (12 Month Administrator)

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Ms. Walsh, Ms. Gough

ABSENT: Mr. Conklin

## **PERSONNEL/PROGRAM**

MOTION presented by Ms. Dolan and seconded by Ms. Gough to approve:

**P/P – 131** Second reading and adoption of the following District Policies & Regs:

- 1522 School-Level Planning
- 2132 School District Goals and Objectives
- 2210 Curriculum Development
- 2360 Use of Technology
- 2361 Acceptable Use of Computer Networks / Computers and Resources
- 2415.01 Academic Standards, Academic Assessments and Accountability
- 2415.02 Fiscal Responsibilities
- 2416 Program for Pregnant Pupils
- 2425 Physical Education
- 2428.1 Standards-Based Instructional Priorities
- 2430 Co-curricular Activities

3130	Assignment and Transfer
3244	In-service Training
3282	Use of Social Networking Sites
4352	Sexual Harassment
6450	Choice of Vendor
7101	Educational Adequacy of Capital Projects
8465	Hate Crimes and Bias-Related Acts
9140	Citizens Advisory Committees
P&R 3160	Physical Examination (M)
P&R 4160	Physical Examination (M)

**P/P – 132** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Julie Drago.

**P/P – 133** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent approves the hiring of Melissa Carr, PreSchool Teacher for the 2017-2018 School Year, at the 2017/2018 ‘Step 1 / BA’ (.583) at an annual salary of \$29,336. (Date of Hire: September 1, 2016).

**P/P – 134** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for August 2017 as presented on September 5, 2017 with Board options to affirm, reject or modify the report.

**P/P – 135** RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached ‘Assistant Principal/Lower Grade Supervisor’ job description (Attached).

**P/P – 136** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, appoints Skye Patete as the Assistant Principal/Lower Grade Supervisor for the 2017-2018 school year, at an annual salary of \$73,796 and benefits as stated in Policy 1620: Administrative Employment Contracts and in the annual agreement.

**P/P - 137** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Jennifer Hunter as a substitute teacher for the 2017-2018 school year at the rate of \$75.00 per day.

**P/P - 138** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Amy Polay as a substitute teacher for the 2017-2018 school year at the rate of \$75.00 per day.

**P/P - 139** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Ida Peccia as a substitute teacher for the 2017-2018 school year at the rate of \$75.00 per day.

**P/P - 140** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Victoria Magee as a substitute teacher for the 2017-2018 school year at the rate of \$75.00 per day.

**P/P – 141** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the payment of \$800 to Ms. Skye Patete for the NJ-Leaders to Leaders

program. If Ms. Patete leaves the district within one year of completing the program, she agrees to pay back 50% of the expense to the district.

**P/P – 142** RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the attached ‘PreSchool Curriculum’.

**P/P – 143** RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the attached ‘Choice District Profile 2018-2019’.

**P/P – 144** RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the school’s participation in “Go Gold for kids with cancer” (September 18 - 22). Additional information is attached.

**P/P – 145** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the attendance at the NJ School Boards Association 2017 Workshop in Atlantic City (10/23-10/26) for Dave Astor, Rich Rennie, Toni Corban, Sue Dolan, and Stacy Walsh. Total estimated cost of the rooms at Tropicana for all attendees is estimated to be \$1,500.

**P/P – 146** RESOLVED, that the Ogdensburg Board of Education, supports the efforts to increase college and career readiness of Ogdensburg School students via the district’s participation in Future Ready Schools Initiative (Attached)

**P/P – 147** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the attached ‘School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act’ for July 1, 2016 – June 30, 2017.

**P/P – 148** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2017/2018 school year.

<b>Position</b>	<b>Name</b>	<b>Salary</b>	<b>Remarks</b>
Athletic Coordinator	John Hornyak	\$2,554	
Basketball Coach Girls V	John Hornyak	\$2,554	
Track Coach	John Hornyak	\$1,833	
Lego Club	Jamie Winton	\$900	\$30 x 1 x p/session/30wks.

**P/P – 149** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Emily Linquist as a part time aide for the 2017-2018 school year at the hourly rate of \$14.57.

**P/P – 150** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Eileen Farinella as a part time aide for the 2017-2018 school year at the hourly rate of \$14.57.

**P/P – 151** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Katherine Van Allen as a part time aide for the 2017-2018 school year at the hourly rate of \$14.57.

**P/P – 152** RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the hiring of Brittany Derin as a Physical Education teacher at the 2017/2018 salary at Step 1 BA (annual salary of \$50,290). (Date of Hire: September 1, 2017)

**P/P - 153** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Tracey Bouma as a substitute teacher for the 2017-2018 school year at the rate of \$75.00 per day.

**P/P – 154** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves custodial work for Gary Olsyn at the hourly rate of \$13.86 on an as needed basis contingent upon criminal history background clearance as required by P.O., 1986, C.116

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Ms. Walsh, Ms. Gough

ABSENT: Mr. Conklin

## **FACILITIES/FINANCE**

MOTION presented by Ms. Pedersen and seconded by Ms. Dolan to approve:

**F/F – 83** RESOLVED, that the Ogdensburg Board of Education approves the July 2017 Check Register for checks from 001080 through 013159 with July Payroll, electronic funds transfers of \$89,577.88 and accounts payable of \$212,948.03 for a total of \$302,525.91(Attached).

**F/F – 84** RESOLVED, that the Ogdensburg Board of Education approves the August 2017 Check Register for checks from 001084 through 013247 with August Payroll, electronic funds transfers of \$93,953.75 and accounts payable of \$224,740.93 for a total of \$318,694.68 (Attached).

**F/F – 85** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c), accepts that as of July 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.14(c) 4, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of July 31, 2017 and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. and N.J.S.A. 18A:22.8 and 18A:22-8.1 and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and furthermore,

**F/F – 86** RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with NJSA 18A: 22-8.1, line item transfers for the month of August 2017, to ensure that no line items are over-expended (Attached).

**F/F – 87** RESOLVED, that the Ogdensburg Board of Education accepts the IDEA, Basic Grant Funds for the 2017/2018 school year and IDEA Preschool Grant Funds as follows:

### IDEA Basic

100-500	Tuition: \$54,900
200-300	OT/PT: \$20,830
	Total: \$75,730

### IDEA Preschool

200-300	OT/PT: \$3,419
	Total: \$3,419

**F/F – 88** RESOLVED, that the Ogdensburg Board of Education accepts the ESEA Title 1-A, Title II-A, and Title IV Part A funds for the 2017/2018 school year as follows:

Title IA

100-100	Salaries:	\$25,991
200-200	Benefits:	\$7,277
	Total:	\$33,269

Title IIA

200-300	Prof and Tech Services:	\$1,612
200-500	Other Purchased Services:	\$3,000
	Total:	\$4,612

Title IVA

200-300	Prof and Tech Services:	\$1,996
400-731	Instructional Equipment:	\$8,004
	Total:	\$10,000

**F/F – 89** WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1, 2015 increased the bid threshold amount for school districts whose purchasing agents do not possess a qualified purchasing agent (QPA) certificate, from \$26,000 to \$29,000,

WHEREAS, the Ogdensburg Board of Education would like to take advantage of the maximum statutory bid threshold amount of \$29,000 for school districts who do not have a qualified purchasing agent;

NOW, THEREFORE BE IT RESOLVED that the Board of Education, pursuant to N.J.S.A. 18A:18A-3(a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$29,000 for the board of education, and further authorizes Richard Rennie to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the newly established bid threshold amount.

**F/F – 90** RESOLVED, that the Ogdensburg Board of Education, approves to discard the following list of non-operative, non-functioning equipment: Fixed Asset #000401 SMART Table.

**F/F – 91** RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities form for the Ogdensburg Historical Society to hold its Ethnic Supper on Weds, Oct 25, 2017 from 5-8:30 pm

**F/F – 92** RESOLVED, that the Ogdensburg Board of Education approves the .10 increase in student lunch to \$2.80 as recommended by the USDA Food and Nutrition Service for the 2017 / 2018 school year.

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Ms. Walsh, Ms. Gough

ABSENT: Mr. Conklin

**OPEN SESSION #2**

Ms. Nardini asked if the pond committee can send home a flyer on the first day of school regarding the fishing contest for Ogdensburg Day which is sponsored by the town committee.

**EXECUTIVE SESSION - N/A**

**OTHER BOARD BUSINESS – N/A**

**ADJOURN**

MOTION presented by Ms. Walsh, and seconded by Ms. Gough that the Ogdensburg Board of Education adjourn at 7:11 p.m.

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Ms. Walsh, Ms. Gough

ABSENT: Mr. Conklin

Respectfully submitted,

Rich Rennie  
Board Secretary