

OGDENSBURG BOROUGH BOARD OF EDUCATION

Minutes: October 3, 2017 Meeting

The Regular Session of the Ogdensburg Board of Education is called to order at 6:31 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

OPEN PUBLIC MEETING NOTICE: Read by Ms. Corban

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act", Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

FLAG SALUTE

THE AMERICAN'S CREED, by William Tyler Page, 1917

ROLL CALL:

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin

ABSENT: Ms. Pedersen, Ms. Dolan

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

PRESENTATIONS:

STEM in Kindergarten: Ms. Winton shared some examples of STEM activities from her students. And also shared an iMovie promoting the Lego Club.

PARCC Results: Ms. Reeth provided an overview of how Ogdensburg students are performing compared to state averages.

OPEN SESSION #1

Ms. Cooke shared some information about the school newspaper. Compiled with the help of Ms. Mongon and 6th, 7th and 8th graders. Students are learning about editing, graphics and formatting. Will be sent out to students and teachers, and also featured on the school bulletin board. New once per month, and shared on Facebook

COMMITTEE REPORTS/DISCUSSIONS

- Board Business: There will be a new date for our December meeting, considering 12/12
- Personnel/Program: We had a meeting earlier today, and reviewed some policy recommendations
- Facilities / Finance: Had a meeting yesterday and reviewed some of the projects at the school; including the Univents, playgrounds and requests for quotes for the bridge in the back

ADMINISTRATIVE REPORTS

There were no HIB's reported in Sept.

We are having a great beginning to the school year; students are extremely enthusiastic and the teachers are wonderful. The newer teachers have hit the ground running, and are a great addition to the school. The playgrounds should be open soon, and we recently removed some overgrown brush from the stairs coming up from the lower parking lot. NJSBA workshop is happening at the end of October. Wallkill Regional will be holding a region-wide STEM completion. The school will be celebrating the Red Ribbon week of respect, with a bully and drug free theme. We also have students performing at the anti-bullying summit. November 20th PTO meeting, someone will be discussing technology and cyber bullying.

CORRESPONDENCE

COR 01 Letter from Ms. Mongon, informing the District of her decision to step down as the junior varsity coach of the girls' basketball team at Ogdensburg School.

COR 02 Correspondence from Ms. Derin, informing the District of her interest in being the junior varsity coach of the girls' basketball team at Ogdensburg School.

BOARD BUSINESS

MOTION presented by Ms. Walsh and seconded by Mr. Conklin to approve:

BB 01 Regular Session Minutes of the September 5, 2017 Meeting

BB 02

First reading of the following District Policies & Regs:

ALERT No. 212

P & R 1240 Evaluation of Superintendent (M) (Revised)

P 1511 Board of Education Website Accessibility (New)

P & R 3126 District Mentoring Program (Revised)

P & R 3221 Evaluation of Teachers (M) (Revised)

P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) (Revised)

P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (Revised)

P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) (Revised)

P & R 3240 Professional Development for Teachers and School Leaders (M) (Revised)

P & R 5610 Suspension (M) (Revised)

P 5620 Expulsion (M) (Revised)

P & R 7424 Bed Bugs (New)

P 7461 District Sustainability Policy (New)

- P 8505 Local Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)
- P 8550 Unpaid Meal Charges/Outstanding Food Service Charges (M) (Revised)

Alert 213

- P 2700 Services to Nonpublic School Students (M) (Revised)
- P & R 7100 Long-Range Facilities Planning (M) (Revised)
- P & R 7101 Educational Adequacy of Capital Projects (Revised)
- P 7102 Site Selection and Acquisition (Revised)
- R 7102 Site Selection and Acquisition (New)
- P 7130 School Closing (Revised)
- P 7300 Disposition of Property (Revised)
- R 7300.1 Disposition of Instructional Property (Abolished)
- R 7300.2 Disposition of Land (Revised)
- R 7300.3 Disposition of Personal Property (Revised)
- R 7300.4 Disposition of Federal Property (Revised)

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin

ABSENT: Ms. Pedersen, Ms. Dolan

PERSONNEL/PROGRAM

MOTION presented by Ms. Walsh and seconded by Ms. Gough to approve:

P/P – 155 Second reading and adoption of district policy 1620R (12 Month Administrator)

P/P – 156 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for September 2017 as presented on October 3, 2017 with Board options to affirm, reject or modify the report.

P/P – 157 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached ‘Paraprofessional / Non-Certified Support Staff’ job description (Attached).

P/P – 158 RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached ‘District Nursing Services Plan 2017-2018’ (Attached).

P/P - 159 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Skye Patete to attend “Strategies Through The I&RS Team” scheduled for January 5, 2018. Total estimated cost \$174.67 (Attached).

P/P - 160 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Skye Patete to attend “Writing Effective HIB Reports” scheduled for November 29, 2017. Total estimated cost \$179.67 (Attached).

P/P - 161 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, increase the maximum hours for the Math Homework Club from 8 hours to 30 hours as stipend position for the 2017/2018 school year.

P/P – 162 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2017/2018 school year.

Position	Name	Salary	Remarks
Basketball Coach Girls #2	Brittney Derin	\$2,043	Girls JV Coach

Chess Club Advisor / Advisor #2	Michelle Cooper	\$900	\$30 x 1 x p/session/30wks.
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Math Homework Club	Alina McGuire	\$900	\$30 per hour / 30 hours max
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P/P – 163 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Liam Cooke as a substitute custodian at the hourly rate of \$13.86 on an as needed basis contingent upon criminal history background clearance as required by P.O., 1986, C.116

P/P – 164 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints Mr. Scott Brown as ‘Custodian in Charge’ for the 2017/2018 school year. Position receives a \$1,500 per year stipend.

P/P - 165 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following school trip: “Positive School Climate Summit” at Sparta High School on October 18th from 9am - 2pm.

P/P - 166 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Michelle Cooper to attend the “NJ Science Convention” scheduled for 10/24/17 - 10/25/17. Total estimated cost \$376.22 (Attached).

P/P - 167 RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Skye Patete to attend “Legal Do’s and Don’ts Cyber-Bullying” scheduled for November 28, 2017. Total estimated cost \$45.00 (Attached).

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin

ABSENT: Ms. Pedersen, Ms. Dolan

FACILITIES/FINANCE

MOTION presented by Mr. Donegan and seconded by Mr. Conklin to approve:

F/F – 93 RESOLVED, that the Ogdensburg Board of Education approves the September 2017 Check Register for checks from 001093 through 013375 with September Payroll, electronic funds transfers of \$280,007.08 and accounts payable of \$157,622.25 for a total of \$437,629.33

F/F – 94 RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c), accepts that as of August 31, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.14(c) 4, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of August 31, 2017 and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. and N.J.S.A. 18A:22.8 and 18A:22-8.1 and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and furthermore,

F/F – 95 RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with NJSA 18A: 22-8.1, line item transfers for the month of September 2017, to ensure that no line items are over-expended (Attached).

FF - 96 WHEREAS, on Sept 20, 2017 the Ogdensburg Board of Education conducted a public bid opening for the award of Pneumatic Control Installation which yielded the following for consideration:

Contractor	Base Bid	Alternate #1	Alternate #2	Total Bid
Johnson Controls	\$10,410			\$10,410
N/A	-	-	-	-

and;

WHEREAS, in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Ogdensburg Board of Education award the contract for the Pneumatic Control Installation to Johnson Controls in the total contract lump sum of \$10,410.00.

F/F – 97 RESOLVED, that the Ogdensburg Board of Education, approves to discard the following list of non-operative, non-functioning equipment:

Non-working / Broken Dell Latitude Laptops with the following fixed asset numbers:

- 000363
- 000323
- 000225
- 000219
- 000228
- 000263

Non-working / Broken Projectors with the following fixed asset numbers:

- 000327
- 000336
- 000389
- 000388

Non-working / Broken Desktop CPU, fixed asset number 000263

Non-working / Broken Printer, fixed asset number 000348

Non-working / Broken E-Star workstation, fixed asset number 000316

F/F – 98 RESOLVED, that the Ogdensburg Board of Education approves the NJDOE Annual Facilities Checklist; ‘Health and Safety Evaluation of School Buildings’ for the 2017/2018 School Year (Attached).

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin

ABSENT: Ms. Pedersen, Ms. Dolan

OPEN SESSION #2

Mr. Gough asked about the memorial tree for Ms. Baily. Ms. Patete said she will form a committee to figure out if there will be a plaque or a tree. Charlotte Gough asked about an additional field hockey goal. The coach and AD are going to discuss.

EXECUTIVE SESSION - N/A

OTHER BOARD BUSINESS – N/A

ADJOURN

MOTION presented by Mr. Conklin, and seconded by Ms. Walsh that the Ogdensburg Board of Education adjourn at 7:02p.m.

AYE: Ms. Corban, Mr. Donegan, Ms. Walsh, Ms. Gough, Mr. Conklin

ABSENT: Ms. Pedersen, Ms. Dolan

Respectfully submitted,

Rich Rennie
Board Secretary