**OGDENSBURG BOROUGH BOARD OF EDUCATION**

**Minutes: May 2, 2017 Meeting**

The Regular Session of the Ogdensburg Board of Education is called to order at 6:30 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Ms. Corban:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act”, Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN’S CREED**, by William Tyler Page, 1917

**ROLL CALL:**

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough

ABSENT: Ms. Walsh

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

**PRESENTATIONS:**

Honor Roll Recipients – Cafeteria

**PUBLIC HEARING - 2017/2018 SCHOOL BUDGET**

Mr. Astor and Ms. Pedersen

**2016/17 BUDGET RESOLUTIONS**

MOTION presented by Ms. Pedersen and seconded by Mr. Donegan to approve:

**F/F –  33**       BE IT RESOLVED, that the Ogdensburg Board of Education hereby accepts the state aid figures and budget details as presented and approves the 2017/18 School Year Budget.

                    The Budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. and N.J.A.C. title 6 and 6A.

Anticipated Enrollment 256

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Expenditures** |  |  |  |  |
|  | General Current Expense |  | $ 4,682,042.00 |  |
|  | Capital Outlay |  | $ 154,404.00 |  |
|  | Charter School |  | $ 114,129.00 |  |
|  | Special Fund |  | $ 99,003.00 |  |
|  | Repayment of Debt |  | $ - |  |
|  |  |  |  |  |
|  |  | **Total** | **$ 5,049,578.00** |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Revenues** |  |  |  |  |
|  | Local Tax Levy |  | $ 2,405,570.00 |  |
|  | Tuition |  | $ 6,440.00 |  |
|  | Miscellaneous Revenue |  | $ 600.00 |  |
|  |  | *Local* | *$ 2,412,610.00* |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  | Budgeted Fund Balance |  | *$ 109,202.00* |  |
|  | Capital Reserve |  | *$ 123,047.00* |  |
|  |  |  |  |  |
|  | State Aid |  |  |  |
|  | School Choice |  | $ 256,521.00 |  |
|  | Transportation Aid |  | $ 17,372.00 |  |
|  | Special Ed Aid |  | $ 162,828.00 |  |
|  | Equalization Aid |  | $ 1,369,767.00 |  |
|  | Security Aid |  | $ 27,247.00 |  |
|  | Adjustment Aid |  | $ 463,801.00 |  |
|  | PARCC Readiness |  | $ 2,840.00 |  |
|  | Per Pupil Growth Aid |  | $ 2,840.00 |  |
|  | Professional Learning |  | $ 2,500.00 |  |
|  |  | *State Aid* | *$ 2,305,716.00* |  |
|  |  |  |  |  |
|  |  |  | *$ 4,950,575.00* |  |
|  |  |  |  |  |
|  |  | *Special Fund* | *$ 99,003.00* |  |
|  |  |  |  |  |
|  |  | **Total Revenue** | **$ 5,049,578.00** |  |

**F/F – 34**     WHEREAS, the Ogdensburg Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district:

                   WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. required Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and,

                   WHEREAS, a Board of Education may establish, for regular district business travel only, and annual school year threshold of $1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and,

                   WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq. but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms: now,

                   THEREFORE, be it resolved, that the Ogdensburg Board of Education approves all travel not in compliance with N.J.A.C. 6A23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District and Reimbursement Forms; and

                   BE IT FURTHER RESOLVED, that the Ogdensburg Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of $15,000 for all staff members in the General Fund; and, that the school business administrator shall track and record these costs to insure that the maximum amount is not exceeded.

                   Current expenditures for travel and related expenses of the 2016/17 school year as follows:

                    Expenditures            $2,661.07

                    Encumbrances          $13.64

                    Funds Available       $5,641.29

**F/F - 35** WHEREAS, that the Ogdensburg Board of Education, upon approving the 2017/2018 Budget has also approved Legal Services of $8,000; and,

                   WHEREAS, that the Ogdensburg Board of Education, upon approving the 2017/2018 Budget has approved the following Athletic Budget as follows:

                                                      Athletic stipends      $23,902

                                           Other Objects           $825

                                           General supplies       $500

                                           Referees                   $2,600

BE IT FURTHER RESOLVED, that the referee funds of the Athletic Budget are budgeted at $65 per person for basketball; $80 per person for soccer; and, $70 per person for track.

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough

ABSENT: Ms. Walsh

**OPEN SESSION #1**

Mr. Gough asked a few questions about the architects being considered for the work on the school entranceway.

**COMMITTEE REPORTS/DISCUSSIONS**

* Board Business: Walkill Valley held the schools board retreat and discussed common goals with all of the sending districts
* Personnel/Program: Ms. Dolan indicated the committee met earlier in the day, reviewed a new personnel and program issues for the upcoming school year
* Facilities / Finance: Ms. Pedersen, the committee met yesterday to review the budget for 17-18. The committee also discussed the projects that will be worked on during the summer.

**ADMINISTRATIVE REPORTS**

Superintendent’s Report

Mr. Astor indicated there were no HIB cases for April.

Thanks the teachers for all of their hard work, and acknowledged Teacher appreciation week

PARCC testing continues, 8 days remaining

Received an email from the state regarding student absences; the posted information is incorrect

**CORRESPONDENCE**

**COR 01** Letter from Amanda Rizzo, dated April 25, 2017, informing the District of her decision to resign as of April 25, 2017

**BOARD BUSINESS**

MOTION presented by Ms. Pedersen and seconded by Ms. Dolan to approve:

**BB 01**

Regular Session Minutes of April 4th 2017 Meeting

Executive Session Minutes of April 4th 2017 Meeting

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough

ABSENT: Ms. Walsh

**PERSONNEL/PROGRAM**

MOTION presented by Ms. Dolan and seconded by Ms. Gough to approve:

**P/P – 40** Second reading and adoption of Policy 5111 -

Eligibility of Resident / Nonresident Pupils (M)

**P/P – 41** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for April 2017 as presented on May 2, 2017; with Board options to affirm, reject or modify the report.

**P/P – 42**       RESOLVED that the Ogdensburg Board of Education recognizes the Ogdensburg Education Association as the official organized bargaining unit representing all regularly employed, full time and part time, non-administrative contractual certificated staff and non-certificated staff (aides and custodians), except summer work and substitutes,  for the ensuing year 2017-2018.

**P/P – 43**         RESOLVED, that the Ogdensburg Board of Education approves the terms and conditions of employment for non-affiliated staff as attached as Policy/Regulations #1620 and defined by certificated and non-certificated; twelve month and ten month; full time and part time for the ensuing year 2017-2018.

**P/P – 44**         RESOLVED, that the Ogdensburg Board of Education approves the payroll dates for employees of Ogdensburg Board of Education for the ensuing year, 2017-2018, be the 15th and the last day of the month unless a date falls on a weekend or holiday.

**P/P – 45**        RESOLVED that the Ogdensburg Board of Education appoints the Superintendent/Principal or his designee as School Attendance Officer and Title I Representative, Agency Compliance Officer, Substance Awareness Coordinator, Safety and Health Designee and Chemical Hygiene Officer; also, the office as issuing officer for working papers, for the ensuing year 2017-2018.

**P/P – 46**        RESOLVED, that the Ogdensburg Board of Education approves a shared services agreement with Wallkill Valley Regional High School for a Student Assistance Counselor for the 2017-2018 School Year on an as needed basis.

**P/P – 47**       RESOLVED, that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee as the Affirmative Action Officer for the ensuing year 2017-2018.

**P/P – 48**        RESOLVED that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee, as the ADA Coordinator for the ensuing year 2017-2018.

**P/P – 49**       RESOLVED that the Ogdensburg Board of Education appoints Ms. Lauren Conklin as the Homeless Liaison Officer for the ensuing year 2017-2018.

**P/P – 50**        RESOLVED that Ogdensburg Board of Education authorizes that in the event the Superintendent/Principal is absent from the building, the Supervisor of Special Education is the primary Administrator-in-charge; and that when both Superintendent/Principal and Supervisor of Special Education are absent from the building, that the Vice Principal is the primary Administrator-in-Charge and that the School Business Administrator be the Administrator-in-charge with the absence of all other administrators, for the ensuing year 2017-2018.

**P/P – 51**      RESOLVED, that the Ogdensburg Board of Education approves submission of the full-time school principal waiver request to the Sussex County Executive Superintendent of Schools for the 2017-2018 School Year.

**P/P – 52**        RESOLVED, that the Ogdensburg Board of education approves that a district confidential administrative assistant or administrator or supervisor act as Board Secretary in the absence of the Board Secretary, for the ensuing year, 2017-2018.

**P/P – 53**         RESOLVED that the Ogdensburg Board of Education appoints Superintendent/Principal or his designee, as the 504 officer for the ensuing year 2017-2018.

**P/P – 54**         RESOLVED that the Ogdensburg Board of Education appoints the Supervisor of Buildings and Grounds as the AHERA Coordinator, Right to Know Officer, Asbestos Management Officer, Air Quality Designee  and Integrated Pest Management  Coordinator, for the ensuing year 2017-2018.

**P/P – 55**        RESOLVED that the Ogdensburg Board of Education appoints the School Business Administrator as the Open Public Records Officer, and Records Custodian, for the ensuing year 2017-2018.

**P/P – 56**         RESOLVED, that the Ogdensburg Board of Education appoints the School Business Administrator as the Safety/Risk Assessment Committee chairperson, for the ensuing year, 2017-2018.

**P/P – 57**       RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, designates Mr. Rich Rennie, School Business Administrator/Board Secretary as the Public Agency Compliance Officer for the 2017-2018 school year.

**P/P - 58**       RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the reappointment of the following substitute teachers for the 2017-2018 school year at the rate of $75.00 per day.

|  |
| --- |
| Anna Zampella |
| Izzy Endrikat |
| Pat Jimenez |
| Deborah Delancey |
| Emily Lindquist |
| Christine Kromitz |
| Heather Raquet |
| Kira Shellowsky |
| Nicole Abrunzo |
| Lisa Garafano |
| Nicole Swank |
| Stephanie Leitner |
| Maria Moskonas |
| Leslie Chilenski |
| Kerri Huff |
| Samantha Cruz |
| Rebecca Schulman |
| Christine Kasko |
| Melissa Carey |
| Raquel Spooner |
| Thersea Dulko |
| Karen Stecher |
| Elena DeBlasio |
| Heather Fahrenfeld |
| Jayne Squier |
| Janet Chardoyvone |
| John Kibildis |
| Cheryl Krouse |
| Shane Baker |
| Elia Yurchak |
| Michele Marchionda |
| Kerry Burmeyko |

**P/P - 59** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the reappointment of the following substitute nurses for the 2017-2018 school year at the rate of $150 per day:

Kerry Burmeyko

Michele Marchionda

**P/P – 60**   RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves summer custodial work for Shane Baker, Thomas Washer, Ryan Morgan, and Peter Manero at the hourly rate of $13.86 on an as needed basis.

**P/P – 61**   RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves substitute custodians for the 2017/2018 school year at the hourly rate of $13.86, as follows: Thomas Washer and Peter Manero

**P/P – 62** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the rates for substitute positions for the 2017-2018 School Year as follows:

Substitute Teacher       $75.00 per day

                    Substitute Nurse            $150.00 per day

                    Substitute Custodian     $13.86 per hour

**P/P – 63**   RESOLVED, that the Ogdensburg Board of Education, offers a voluntary participation accidental insurance policy to all school families for the 2017-2018 School Year, at the expense of the parents/guardians.  Student health insurance will not be carried by the school district.

**P/P – 64** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following teaching staff members in positions which are represented by the Ogdensburg Education Association, for the 2017-2018 school year:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  | **Step** | **Level** | **Salary** | **Longevity** | **Total** |
| MARISA | BAELI | 6 | MA | 55780 |  | 55780 |
| CHRISTINE | BIEGANOUSKY | 16 | MA+30 | 72832 | 750 | 73585 |
| MICHELE | BLOCK | 15 | MA | 68550 |  | 68550 |
| LISA | BRUNING | 7 | MA | 55780 |  | 55780 |
| LAUREN | CONKLIN | 17 | MA (.676) | 49480 |  | 49480 |
| DEIRDRE | COOKE | 22 | MA | 84885 | 750 | 85635 |
| MICHELLE | COOPER | 12 | MA | 62145 |  | 62145 |
| RAFAEL | DELEAR | 7 | BA | 51780 |  | 51780 |
| MATTHEW | GROGAARD | 6 | MA | 55780 |  | 55780 |
| CYNTHIA | GUNDERMAN | 16 | MA | 70835 |  | 70835 |
| CLAUDIA | LENCSAK | 16 | MA | 70835 |  | 70835 |
| COLETTE | LIBERATORE | 16 | BA | 66835 |  | 66835 |
| ALINA | MCGUIRE | 12 | BA | 58145 |  | 58145 |
| MAEGAN | OLSEN | 10 | MA | 58255 |  | 58255 |
| DEBRA | OLSYN | 14 | MA+30 | 68340 |  | 68340 |
| LISA | SEARS | 9 | MA+30 (.83) | 48593 |  | 48593 |
| JEANETTE | SPOONER | 7 | MA | 55780 |  | 55780 |
| GAIL | STAGG | 14 | MA | 66340 |  | 66340 |
| NATALIE | TAKACS | 16 | MA+30 | 72835 | 750 | 73585 |
| JAMIE | WINTON | 12 | BA | 58145 |  | 58145 |

**P/P – 65** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Patricia Dunham, Special Education Teacher for the 2017-2018 School Year, at the 2017/18 salary at Step 3, Level BA, $29,913 (.589 FTE).  (Date of Hire: September 1, 2014).

**P/P – 66**  RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Kaitlyn Fierro, Speech/Language Pathologist for the 2017-2018 School Year, at the 2017/18 salary at Step 3, Level MA, $54,785.  (Date of Hire: September 1, 2015).

**P/P – 67**   RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Tammy Mongon, Classroom Teacher for the 2017-2018 School Year, at the 2017/18 salary at Step 10, Level MA, $58,255.  (Date of Hire: January 1, 2015).

**P/P – 68**   RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Stephanie Byrne, Classroom Teacher for the 2017-2018 School Year, at the 2017/2018 salary at Step 2, Level BA, $50,785. (Date of Hire: September 1, 2016).

**P/P – 69** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Kara Hauptly, Classroom Teacher for the 2017-2018 School Year, at the 2017/2018 salary at Step 2, Level BA (.628), $31,893. (Date of Hire: September 1, 2016).

**P/P – 70** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Elisabeth Hennion, Classroom Teacher for the 2017-2018 School Year, at the 2017/2018 salary at Step 10, Level MA, $58,255. (Date of Hire: September 1, 2016).

**P/P – 71**  RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Shannon Percey, Classroom Teacher for the 2017-2018 School Year, at the 2017/2018 salary at Step 5, Level BA, $51,280. (Date of Hire: September 1, 2016).

**P/P – 72**  RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent reappoints Ms. Catherine Wood, Classroom Teacher for the 2017-2018 School Year, at the 2017/2018 salary at Step 2, Level MA, $54,785. (Date of Hire: September 1, 2016).

**P/P – 73**  RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following para-professional staff members in positions which are represented by the Ogdensburg Education Association, for the 2017-2018 school year. Part time schedules to be determined:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **AIDES** |  | **Hourly Rate** | **Base** | **Long** | **Total** |
| SHANE | BAKER | $14.57 |  |  |  |
| NANCY | CAPRIGLIONE | $14.57 |  |  |  |
| KAREN | CARNEY | $14.57 |  |  |  |
| MELISSA | CARR | $14.57 |  |  |  |
| JANET | CHARAVOYNE | $21.09 | $26,721 |  | $26,721 |
| JULIA | DRAGO | $14.57 |  |  |  |
| HEATHER | FAHRENFELD | $14.57 |  |  |  |
| KATHLEEN | FOLEY | $14.57 |  |  |  |
| CANDACE | KNOLL | $21.09 | $26,721 | 1,000 | $27,721 |
| CHERYL | KROUSE | $14.57 |  |  |  |
| LAURA | NAISI | $14.57 |  |  |  |
| BRANDON | PETIT | $14.57 |  |  |  |
| JAYNE | SQUIER | $14.57 |  |  |  |
| ELIA | YURCHAK | $14.57 |  |  |  |

**P/P – 74**        RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints the following custodial staff positions which are represented by the Ogdensburg Education Association of Ogdensburg, for the 2017-2018 school year:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CUSTODIANS |  | FTE | Base | Long | Total |
| SCOTT | BROWN | 1 | 54,250 | 750 | 55,000 |
| EARL | HORNYAK JR | 1 | 37,648 |  | 37,648 |
| PAUL | KRECZKOWSKI | 0.6875 | 25,883 |  | 25,883 |
| STEVE | PAULSON | 0.55 | 27,110 | 750 | 27,860 |

**P/P –  75**      RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Mr. Scott Brown as custodian in charge with the annual stipend of $1,500 to be paid in two installments, November 1st and May 15th for the 2017-2018 School Year.

**P/P – 76** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Rita Gengaro as Assistant to the Superintendent/Principal for the 2017-2018 School Year from July 1, 2017 through June 30, 2018 at the salary of $51,250 and benefits as stated in Policy 1620: Administrative Employment Contracts.

**P/P – 77**        RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Lora Zosche as Assistant to the Business Administrator/Board Secretary for the 2017-2018 School Year from July 1, 2017 through June 30, 2018 at the salary of $49,200 and benefits as stated in Policy 1620: Administrative Employment Contracts.

**P/P – 78**         RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Eileen Wolfe as Child Study Team Secretary for the 2017-2018 School Year from July 1, 2017 through June 30, 2018, at the 2017/18 school year salary of $46,125 and benefits as stated in Policy 1620: Administrative Employment Contracts.

**P/P – 79**        RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Linda Padula as Board Treasurer for the 2017-2018 School Year from July 1, 2016 through June 30, 2017 at the salary of$5,621.

**P/P – 80**       RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Leanne Paolazzi as Supervisor of Special Education/School Psychologist from July 1, 2017 through June 30, 2018 for 210 work days at the salary of $98,759.

**P/P – 81**       RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Mr. Rich Rennie as Business Administrator from July 1, 2017 through June 30, 2018 at the salary of $82,000.

**P/P – 82**        RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Val Reeth as the Supervisor of Instruction / Director of Technology with Teaching Responsibilities from July 1, 2017 through June 30, 2018 for 210 work days at the salary of $103,408.

**P/P - 83**      RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Mr. Dominick J. Demsak Jr., as the Supervisor of Buildings and Grounds from July 1, 2017 through June 30, 2018 at a salary of $53,338.

**P/P – 84**       RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, reappoints Ms. Skye Patete as Assistant Principal with Teaching Responsibilities from July 1, 2017 through June 30, 2018 for 210 work days at the salary of $73,796.

**P/P –  85**       RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, recognizes the following organizations under the auspices of the School District and directs the Superintendent to approve their fund-raising activities for the 2017-2018 school year:

\ Parent Teachers Organization (PTO)

Eighth Grade, Parents/Students

                 Seventh Grade Parents/Students

                 Superintendent approved school groups: Yearbook, Play, Student Council, Athletics, etc.

**P/P – 86**        RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the attached 2017/18 school and district calendar.

**P/P – 87** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, accepts the resignation of Amanda Rizzo effective April 25, 2017.

**P/P – 88** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves professional development for Val Reeth and Stephanie Byrne to attend Project Based Google Apps Workshop.  Total estimated cost $298.00, plus $32.86 for mileage.

**P/P – 89**        RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following class trip(s) for the 2016/17 School Year:

|  |  |  |
| --- | --- | --- |
| **Grade(s)** | **Destination** | **Date** |
| 2nd | Heater’s Pond: Walking Environmental Trip | June 5th - rain date: June 6th |

|  |  |  |
| --- | --- | --- |
| **Grade(s)** | **Destination** | **Date** |
| 3-7 | Franklin School: compete in Battle of the Books | June 2, 2017 |

**P/P – 90** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves professional development for Leanne Paolazzi, to attend a conference at Fairleigh Dickinson University (‘Turning Fear of Failure into the Fuel for Success’) on Thursday, May 18, 2017.  There is no fee for this conference

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough

ABSENT: Ms. Walsh

**FACILITIES/FINANCE**

MOTION presented by Ms. Pedersen and seconded by Mr. Donegan to approve:

**F/F – 36**  RESOLVED, that the Ogdensburg Board of Education approves the April 2017 Check Register for checks from  001066 through 012959 with April Payroll, electronic funds transfers of $300,115.80 and accounts payable of $98,789.59 for a total of $398,905.39 (Attached).

**F/F – 37** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c), accepts that as of February 28, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.14(c) 4, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of March 31, 2017 and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. and N.J.S.A. 18A:22.8 and 18A:22-8.1 and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and furthermore,

**F/F – 38**  RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with NJSA 18A: 22-8.1, line item transfers for the month of March 2017, to ensure that no line items are over-expended (Attached).

**F/F – 39** RESOLVED, that the Ogdensburg Board of Education, approves the attached Use of School Facilities form for Wallkill Valley Girls Rec Softball on the Field from 6pm - 8pm, April 2017 - June 15th 2017.

**F/F – 40**        RESOLVED, that the Ogdensburg Board of Education approves the district taxes in the amount of $2,405,750for the General  Fund needed to meet the obligations of this Board for the 2017-2018 school year, and $12,706 to cover Debt Service, and the Borough of Ogdensburg is hereby requested to place in the hands of the Treasurer of School Funds that amount according to the attached schedule **(Attachment A)**, and furthermore,

**F/F –  41**       RESOLVED, that the Ogdensburg Board of Education re-appoints the following professional administrative services for the ensuing year 2016-2017, as follows:

|  |  |
| --- | --- |
| Board Bond Attorney | Mr. Steven Rogut  Rogut, McCarthy, Troy LLC; $500-2,000 |
| Board/School Insurance Plan | School Alliance Insurance Plan |
| Insurance Broker | Arthur J Gallagher & Co / George Morville |
| Cooperative Purchasing Services | Educational Data Services; $1,325 |
| Financial Reporting  Services | Computer Solutions, Inc.; $4,572 |
| Payroll Services | R&L Data Service; $524p/m + tax svcs & CDK: $4,190. |
| Policy/Regs/Statutes/Code | Strauss Esmay; $4,585 |
| Board Legal Advisors | Mr. Matthew Giacobbe; Cleary Giacobbe Alfieri Jacobs LLC; $145 per hour |
| School Auditor | Nisivoccia, Inc.; $22,000 |
| Architects | GA Architecture $75-110 per hour  Parette Somjen Architects $145 per hour |

**F/F – 42**        RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following professional support services for the ensuing year 2017-2018, as follows:

|  |  |
| --- | --- |
| Medical Services | Newton Memorial |
| Occupational Therapy | Ms. Deborah Grimm; $75.00 per hour |
| Physical Therapy Services | Mary Ellen DiffIly P.T. LLC; $85.00 per hour |
| School Physician | Regina Bronstein MD  Sparta Medical Associates; $4,500 |
| Nursing Services | Delta T Group |
| New School Physicals | Premier Health Associates |

**F/F – 43**        RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following building support services for the ensuing year 2017-2018, as follows:

|  |  |
| --- | --- |
| Fire Alarm Protection System  Burglar Alarm System  Elevator Alarm System | Abcode $; $30 p/mo. Central station annex  $20 p/mo. Central station burglary- school  $45 p/mo Central station fire - school |
| Instant Alert | Honeywell Building Solutions; $2,684 |
| Pneumatic Controls | Automatic Temperature Controls  Time & Materials $5,888 |
| District Elevator Services | USA HOIST $210.00 per month |
| Gas ACES/MRESC | Woodruff Energy, Elizabeth Town Gas |
| Right to Know/Asbestos  Services | Rullo & Juliette; $3,475 |
| Pest Services | Viking Pest Control; $66 per visit |
| Portable Restroom | Borough of Ogdensburg (Shared Services) |
| Telecommunications Services (ACTS) | Century Link; XTel; PenTelData |
| Electricity | First Energy Solutions  JCP&L |
| Copier Services | TA Mountford $7,390 |
| Energy Tracking Services | Avidxchange |
| NeoPost | Postage Meter $15.67 monthly |

**F/F – 44**      RESOLVED, that the Ogdensburg Board of Education appoints/re-appoints the following technology support services for the ensuing year 2017-2018, as follows:

|  |  |
| --- | --- |
| Technology Consultants | Cloud.com $75 per hour/per technician. |
| E-Rate Consultant | Education Consortium for Telecommunications savings. $500 category 1; 7.5% category 2 services |
| Web Service | Verasoni $3,500 |
| Email Services | Google |

**F/F – 45**         RESOLVED, that the Ogdensburg Board of Education allows for the renewal of web-based instructional support services for the ensuing year 2017-2018, including:

Discovery Education Lexia Learning A-Z Reflex Math On Course     I Observations Pearson DRA            Destiny Circulation

OnCourse Analytics                   Vocab & Spelling City Sumdog Discover Education Career Cruising Envision Math           SEESAW                Studies Weekly Science

RAZ Kids ESGI Reading Connection OnCourse Analytics

Scholastic Core Clicks Reading A-Z Explore Learning Pearson Digits

Pearson Algebra Scholastic Storyworks Classcraft Think Central

**F/F – 46**        RESOLVED, that the Ogdensburg Board of Education adopts/renews the voluntary payroll deduction services for its employees for the ensuing year 2017-2018, as follows:

|  |  |
| --- | --- |
| Tax Shelter Annuities (403B) | Metropolitan Life Insurance, AXA Equitable |
| Disability Insurance | Prudential Financial, AFLAC |
| Employee Savings | Lakeland Bank Member Savings Accounts |
| National Benefit Services | Flexible Spending Plan |

**F/F – 47**       RESOLVED, that the Ogdensburg Board of Education approves the use of the state mandated The Uniform Minimum Chart of Accounts for New Jersey public Schools, 2015-2016 edition, dated effective July 1, 2015.

**F/F – 48**        RESOLVED, that the Ogdensburg Board of Education approves the use of State Contract vendors without utilizing the bid process for purchases of products and services for the 2017-2018 School Year.

**F/F – 49**        RESOLVED, that the Ogdensburg Board of Education approves the 2017-2018 Shelter Agreement between the School District and the American Red Cross and authorizes the business administrator to execute the contract.

**F/F – 50**        RESOLVED, that the Ogdensburg Board of Education in anticipation of revisions to Policy 8310 Public Records, adopts OPRA fee schedules for copies of public records for the 2017-2018 school year:

* $.05 per page for letter sized pages and smaller
* $.07 per page for legal sized pages and larger
* Free of charge all electronic records
* Charge the actual cost to provide records in CD-ROM, DVD

**F/F – 51**   RESOLVED, that the Ogdensburg Board of Education approves the Fourth Quarter (ending December 31st) balance for the following checking accounts (Attached):

                                                              Activities            $17,915.20

                                                              Athletics             $1,140.15

                                                              Cafeteria            $16,902.49

                    Unemployment        $76,943.72

**F/F – 52**   RESOLVED, that the Ogdensburg Board of Education approves the First Quarter (ending March 31st) balance for the following checking accounts (Attached):

                                                              Activities            $21,196.98                                            Athletics             $40.32

                                                              Cafeteria            $20,142.27

                    Unemployment        $75,788.47

**F/F – 53** RESOLVED, that the Ogdensburg Board of Education awards the Occupational Therapy contract to Ms. Deborah Grimm for the 2017/18 school year at $75.00 per hour.

**F/F – 54** RESOLVED, that the Ogdensburg Board of education awards the Physical Therapy contract to Ms. Mary Ellen Diffily for the 2017/18 school year at $85.00 per hour.

**F/F – 55**  WHEREAS, The Ogdensburg Board of Education is required pursuant to N.J.S.A. 18A 11-12 to adopt a policy and approve travel expenditures by district employees and board members using local, State or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the board of education has determined that the training and informational programs and business travel requirements sponsored by the following organizations or travel to conduct school business and set forth below are directly related to and within the scope of the listed job title’s current responsibilities and the board’s professional development plan; and

WHEREAS, the board of education has determined that the training and instructional programs sponsored by the following organizations and set forth below are directly related to and within the board members duties; and

WHEREAS, the board of education has determined that participation in the training and informational programs/meetings or conducting school business requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the board of education has determined that the school district travel expenditures to the following programs, meetings or conducting school business are in compliance with State travel guidelines as established by the Department of the Treasury and within the guidelines established by the federal Office of Management and Budget, except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and

WHEREAS, the board of education finds that a mileage reimbursement rate of $0.31 per mile is a reasonable rate; and

WHEREAS, the board of education has determined that participation in the training and informational programs conducted by these organizations and while performing school business And others as they become necessary, are in compliance with the district policy on travel; therefore be it

RESOLVED, that the Ogdensburg Board of Education hereby approves the attendance of the listed number of school board members and district employees at the training and informational programs, meetings and actions required to conduct school business, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditures amount;

RESOLVED, that the Ogdensburg Board of Education authorizes in advance, as required by statute, attendance at the following training programs/meetings/activities and conducting out of district school business for the following staff members and board members:

NJ Department of Education Training and Technical Assistance Programs

NJSBA Delegate Assembly

              Sussex County School Boards Association training/programs/meetings

              New Jersey School Board Association training and programs

              Sussex County Association of School Business associations

              Sussex/Warren Director’s Association

              Sussex County Superintendents Roundtable

              New Jersey Association of School Administrators

              New Jersey Principals and Supervisors Association

Sussex County Administrators Association

Morris County Elementary Administrators Association

              Buildings and Grounds Association

              CST placement activities

              SWASP (psychologist)

              SCAPP (social worker)

              SCLDTC (learning disabilities*)*

Staff and board members participants:

District administrators: Superintendent/Principal, Assistant Principal, Business Administrator,

Supervisor of Special Education , Supervisor of Curriculum and

Instruction, Supervisor of Buildings and Grounds.

Child Study Team members: Psychologist, LDTC, Social Worker.

Board Members:                  Current board members

**F/F – 56** RESOLVED, that the Ogdensburg Board of Education, approves renewal of technology support services to Cloud-com at $75.00 per hour, per technician according to the attached contract for the 2017/18 school year.

**F/F - 57** RESOLVED, that the Ogdensburg Board of Education, approves updating the 2017-2018 School District Budget Statement (Tax Levy Certification, Form A), to include an “Other” payment adjustment of $12,706 to balance out a debt service payment from 2015.  The adjustment is not part of the 2017-2018 budget.  Reflected on Attachment A, District Tax Schedule.

**F/F – 58**        RESOLVED, that the Ogdensburg Board of Education, approves out of District tuition for special education student to attend Windsor Learning Center for the 2017/18 school year at the annual tuition rate of $64,917.30

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough

ABSENT: Ms. Walsh

**OPEN SESSION #2 –**

Mr. Gough asked about posting updated information regarding the state’s error regarding student attendance

**EXECUTIVE** SESSION - N/A

**OTHER BOARD BUSINESS – N/A**

**ADJOURN**

MOTION presented by Mr. Conklin, and seconded by Ms. Pedersen that the Ogdensburg Board of Education adjourn at 7:15 p.m.

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough

ABSENT: Ms. Walsh

Respectfully submitted,

Rich Rennie

Board Secretary