**OGDENSBURG BOROUGH BOARD OF EDUCATION**

**Minutes: June 6, 2017 Meeting**

The Regular Session of the Ogdensburg Board of Education is called to order at 6:33 p.m. in the Library of the Ogdensburg School, 100 Main Street, Ogdensburg, New Jersey, 07439.

**OPEN PUBLIC MEETING NOTICE:** Read by Ms. Corban:

"This is to advise the general public and to instruct that it be recorded in the Minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the “Open Public Meetings Act”, Ogdensburg Board of Education, caused notice of this meeting to be posted at the Office of Ogdensburg Board of Education, mailed to the newspapers circulated in the district and to the Municipal Clerk of the Borough of Ogdensburg, and be posted at the Ogdensburg Elementary School and the school website, setting forth the time, date, and location of this meeting."

**FLAG SALUTE**

**THE AMERICAN’S CREED**, by William Tyler Page, 1917

**ROLL CALL:**

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough, Ms. Walsh

ABSENT:

Also attending: Superintendent/Principal, David Astor and Business Administrator, Rich Rennie

**PRESENTATIONS: N/A**

**OPEN SESSION #1**

Ms. Cooke explained how the kids have really enjoyed working with ‘worms’ housed in a few class room. The Green team uses the composted soil for the planters.

**COMMITTEE REPORTS/DISCUSSIONS**

* Board Business:
* Personnel/Program: Had a meeting earlier today, and discussed the ESY summer program, open stipend positions and various personnel issues.
* Facilities / Finance: Gearing up for summer projects. SWAP coming in to work on doors and moldings, security is being updated, and new access points will be installed

**ADMINISTRATIVE REPORTS**

Superintendent’s Report: No HIB’s to report for the month of May

Kids in 2nd grade had a great trip to Heaters Pond. Thanks to all the parents who helped and the police department.

The 8th grade class trip to the Rocking Horse Ranch was a success.

Best wishes and a big ‘thank you’ to Mr. Hornyak & Ms. Heston (and welcome to John Hornyak)

              May School Report and Nurse’s Report for May

**CORRESPONDENCE**

**COR 01** Letter from Mrs. Candace Knoll requesting an extension of leave of absence to October 1st, 2017.

**BOARD BUSINESS**

MOTION presented by Ms. Pedersen and seconded by Ms. Dolan to approve:

**BB 01**

Regular Session Minutes of May 2,th 2017 Meeting

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough, Ms. Walsh

**PERSONNEL/PROGRAM**

MOTION presented by Ms. Dolan and seconded by Ms. Gough to approve:

**P/P – 91** First reading of Bylaws/Policy/Regulations of Policy Alert #211

0000.01           Introduction (M)  (Revised)

0000.02            Introduction (M)  (Revised)

0000.03          Introduction (M)  (Revised)

P 2320            Independent Study Programs  (Abolished)

P 2415.06       Unsafe School Choice Option (M)  (Revised)

P & R 2460    Special Education (M) (Revised)

R 2460.1         Special Education – Location, Identification, and Referral (M) (Revised)

R 2460.8         Special Education – Free and Appropriate Public Education (M) (Revised)

R 2460.9         Special Education – Transition From Early Intervention Programs to

                      Preschool Programs (M) (Revised)

R 2460.15       Special Education – In-Service Training Needs for Professional and

                       Paraprofessional Staff (M) (New)

R 2460.16       Special Education - Instructional Material to Blind or Print-Disabled

                      Students (M) (No Revision Required/Readopt)

P 2464             Gifted and Talented Students (M)  (Revised)

P 2467             Surrogate Parents and Foster Parents (M) (Revised)

P 2622              Student Assessment (M)  (Revised)

P & R 5116    Education of Homeless Children  (Revised)

P 5465             Early Graduation (M)  (Abolished)

P 7446             School Security Program  (New)

P 8350             Records Retention  (New)

**P/P – 92** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, affirms the Superintendent’s Harassment, Intimidation and Bullying Report for May 2017 as presented on June 6, 2017 with Board options to affirm, reject or modify the report.

**P/P – 93** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves summer custodial work for Mark Krouse at the hourly rate of $13.86 on an as needed basis contingent upon criminal history background clearance as required by P.O., 1986, C.116

**P/P – 94** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Mark Krouse as a substitute custodian for the 2017/2018 school year at the hourly rate of $13.86.  Contingent upon criminal history background clearance as required by P.O., 1986, C.116

**P/P – 95**     RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent/Principal, appoints the following stipend positions for the 2017/2018 school year.

|  |  |  |  |
| --- | --- | --- | --- |
| **Position** | **Name** | **Salary** | **Remarks** |
|  |  |  |  |
| Athletic Coordinator | Jeanette Spooner | $2,554 |  |
| Athletic Game Coordinator | Earl Hornyak Jr. | $39 per event |  |
| Basketball Coach Boys V | John Fierro | $2,554 |  |
| Basketball Coach Boys JV | Kaitlyn Fierro | $2,043 |  |
| Basketball Coach Girls V | Jeanette Spooner | $2,554 |  |
| Basketball Coach Girls JV | Tammy Mongon | $2,043 |  |
| Cheerleading Coach |  | $2,554 |  |
| Field Hockey Coach | Skye Patete | $1,833 |  |
| Soccer Coach Varsity | Jeanette Spooner | $2,043 |  |
| Soccer Coach Jr.Varsity | Cindy Gunderman | $1,470 |  |
| Track Coach | Jeanette Spooner | $1,833 |  |
| Track Coach | Tammy Mongon | $1,833 |  |
| Play Director | Ray DeLear | $2,009 |  |
| Play Dance Director | Ray DeLear | $680 |  |
| Play Music Director | Ray DeLear | $1,061 |  |
| Play Sets/Scenery/Costume | Ray DeLear | $1,665 |  |
| School Store Advisor | Claudia Lencsak | $288 |  |
| Yearbook Advisor | Maegan Olsen | $1,784 |  |
| Homework Club Advisior | Deirdre Cooke | $2,700 | $30 x3 x p/session 30 wks. |
| Homework Club Advisior | Gail Stagg | $2,700 | $30 x3 x p/session 30 wks. |
| PTO Activity Chaperone | Gail Stagg | $62 per event |  |
| PTO Activity Chaperone | Deirdre Cooke | $62 per event |  |
| Gifted & Talented | Matt Grogaard | $900 | $30 x 1 x p/session/30wks. |
| Battle of the Books | Kara Hauptly | $360 | $30 x 1 x p/session/12wks. |
| Chess Club Advisor | Deirdre Cooke | $900 | $30 x 1 x p/session/30wks. |
| Lego Club | Matt Grogaard | $900 | $30 x 1 x p/session/30wks. |
| Green Team Advisor | Claudia Lencsak | $900 | $30 x 1 x p/session/30wks. |
| Green Team Advisor | Michelle Cooper | $900 | $30 x 1 x p/session/30wks. |
| Math Homework Club | Matt Grogaard | $240 | $30 x 1 x p/session/8 wks. |
| Student Council Advisior | Maegan Olsen | $900 | $30 x 1 x p/session/30wks. |
| National Junior Honor Society Advisor |  | $238 |  |
| Character Education Coordinator |  | $892 |  |

**P/P – 96**    RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves the following appointments as staff/professional services for the Extended School Year Program at Ogdensburg School during the summer 2017 with the applicable individual hourly rate based on the 2017/18 salary guide:

              K-4 Teacher: Ms. Deirdre Cooke       $63.63 per hour

              5-7 Teacher: Ms. C. Gunderman $53.09 per hour

K-4 Aide:      Ms. H. Fahrenfeld      $14.57 per hour

              RR Aide:      Mr. B. Petit                  $14.57 per hour

              Dedicated:   Ms. J Chardavoyne      $21.09 per hour

              PK Teacher: Ms. Gail Stagg             $49.73 per hour

              PK Aide:      Ms. Yurchak      $14.57 per hour

              CST:             Ms. Lauren Conklin             $54.86 per hour

                                      Ms. Lisa Sears                      $43.88 per hour

                                      Ms. Kaitlyn Fierro                $41.06 per hour

              Nurse:           Elizabeth Burdzy                 $150.00 per day

              Substitutes: School staff                          $75.00 per day

Aide: Ms. Jayne Squier $14.57 per hour

Sub Aide: Ms. Julia Drago $14.57 per hour

Sub Aide: Mr. Brandon Petit $14.57 per hour

**P/P – 97** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints Ms. Aimee Homik as Occupational Therapist for the 2017 ESY program at $85.00 per hour.

**P/P – 98** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, re-appoints Mary Ellen Diffily as Physical Therapist for the 2017 ESY program at $85.00 per hour.

**P/P - 99** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Michele Block to attend the annual “NJ School Health Conference” scheduled for October 2017.  Total estimated cost $183.79 ($150 registration and $33.79 estimated travel cost).

**P/P - 100** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Skye Patete to attend the annual “NJ Principals and Supervisors Conference” scheduled for October 20th and 21st 2017.  Total estimated cost $490.46 ($370 registration and $120.46 estimated travel cost).

**P/P – 101**       RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Ms. Candace Knoll’s request for an extension of her leave of absence until October 1, 2017 with suspension of salary and benefits until her reinstatement on October 1, 2017.

**P/P – 102**      RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approve the stipend payment of $150 to Mr. Earl Hornyak and $150 to Ms. Cindy Gunderman to chaperone the 8th Grade Formal on June 2, 2017.

**P/P – 103**   RESOLVED, that the Ogdensburg Board of Education, upon recommendation of the Superintendent, approves a tuition-based inclusive general education preschool program during the summer (from July 5, 2017 - July 27, 2017).  Tuition will be $15.00 per day, with a 10 day minimum enrollment.

**P/P –   104**  RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the following class trip(s) for the 2017 summer program:

|  |  |  |
| --- | --- | --- |
| **Grade(s)** | **Destination** | **Date(s)** |
| 1st - 5th | Walking Trip to Dunkin’ Donuts | Summer 2017 - TBD |

|  |  |  |
| --- | --- | --- |
| **Grade(s)** | **Destination** | **Date(s)** |
| 1st - 5th | Walking Trip to Mine | Summer 2017 - TBD |

|  |  |  |
| --- | --- | --- |
| **Grade(s)** | **Destination** | **Date(s)** |
| 1st - 5th | Walking Trip to Fire Department | Summer 2017 - TBD |

**P/P –  105** RESOLVED, that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, acknowledges that an overpayment was made to employee #162 between September 2016 and June 2017 in the amount of $6,976.23 net.  The employee and district have reviewed the overpayment and have agreed to a outline regarding repayment that will begin during the summer of 2017.  If at any time prior to the complete repayment of the outstanding balance, the employee and district terminate their employment arrangement, the employee will repay any remaining balance in full to the district within 7 business days.

**P/P – 106**     RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves Marisa Baeli as the district Reading Specialist for the 2017/2018 school year.

**P/P – 107**     RESOLVED that the Ogdensburg Board of Education, upon the recommendation of the Superintendent, approves the hiring of John Hornyak as a Physical Education teacher at the 2017/2018 salary at Step 14 (annual salary of $62,340).  (Date of Hire: September 1, 2017)

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough, Ms. Walsh

**FACILITIES/FINANCE**

MOTION presented by Ms. Pedersen and seconded by Mr. Donegan to approve:

**F/F – 59**  RESOLVED, that the Ogdensburg Board of Education approves the May 2017 Check Register for checks from  001070 through 013013 with May Payroll, electronic funds transfers of $311,513.34 and accounts payable of $124,752.32 for a total of $436,265.66 (Attached).

**F/F – 60** RESOLVED that Ogdensburg Board of Education, pursuant to N.J.A.C. 6A:23-2.12(c), accepts that as of April 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

Pursuant to N.J.A.C. 6A:23-2.14(c) 4, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of April 30, 2017 and upon consultation with the appropriate district officials, to the best of their knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. and N.J.S.A. 18A:22.8 and 18A:22-8.1 and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year, and furthermore,

**F/F – 61**  RESOLVED, that the Ogdensburg Board of Education accepts, in compliance with NJSA 18A: 22-8.1, line item transfers for the month of April 2017, to ensure that no line items are over-expended (Attached).

**F/F – 62**        RESOLVED, that the Ogdensburg Board of Education, approves transfer of up to $50,000 of unanticipated revenue and/or unexpended line-item appropriation amounts anticipated at the end of 2017/2018 school year to Maintenance Reserve.

**F/F – 63**         RESOLVED, that the Ogdensburg Board of Education approves the purchase of 48 Chromebooks (including licenses) and 2 charging carts at a total cost of $10,628.21.  Quote #13453329 (attached) from SHI International Corp (NJ state contracted pricing).

**F/F – 64**     RESOLVED, that the Ogdensburg Board of Education approves the .10 increase in student lunch to $2.80 for the 2017 / 2018 school year as required by the USDA Food and Nutrition Service ‘Price Adjustment Calculator’.

**F/F – 65**        RESOLVED, that the Ogdensburg Board of Education, approves the Use of School Facilities for the following organizations for the 2017-2018 school year (additional information is attached):

* St. Thomas of Aquin to conduct religious education classes (6 classrooms on Mondays and 4 classrooms on Wednesdays)
* Ogdensburg Recreation Association (ORA) for the Basketball program (Gymnasium)

**F/F –  66**       RESOLVED, that the Ogdensburg Board of Education approves the purchase of 3 replacement Nesbitt Unit Ventilators at a total cost of $9,835.00.  Quote dated May 31, 2017 is attached.

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough, Ms. Walsh

**OPEN SESSION #2 –**

**EXECUTIVE SESSION - N/A**

**OTHER BOARD BUSINESS – N/A**

**ADJOURN**

MOTION presented by Ms. Walsh, and seconded by Dr. Donegan that the Ogdensburg Board of Education adjourn at 6:50 p.m.

AYE: Ms. Corban, Ms. Pedersen, Ms. Dolan, Mr. Donegan, Mr. Conklin, Ms. Gough, Ms. Walsh

Respectfully submitted,

Rich Rennie

Board Secretary